



ONE VOICE WALES

COST OF LIVING CRISIS PROJECT OFFICER (37 Hours per week) – Salary of £33707 pa (Pay Award pending) – Working from Home

FIXED TERM UP TO 31 MARCH 2026

To provide support to the Cost-of-Living Crisis Project and contribute to the successful delivery of its objectives and project plan. You will need to hold an undergraduate degree and/or equivalent work experience in a project support and coordination role. You should also have knowledge of project management techniques and approaches and have excellent written, oral, IT and presentational skills as well as experience of working effectively with stakeholders.

The project team will be responsible for delivery of a project plan designed to better support low-income households and vulnerable persons in communities across Wales.

Postholders will be required to work from home and a home working allowance is payable.

(One Voice Wales is the national representative body for Community and Town Councils in Wales, providing a strong voice representing the councils' interests and a range of high-quality services to support their work including information and advisory services, policy and procedures support, training and development services, consultancy services, and representation and promotion of the sector).

The job description and application form is contained on the front page of our website - <http://www.onevoicewales.org.uk/OVWWeb/Default.aspx>

CLOSING DATE – Midnight on 22 SEPTEMBER 2023

Your completed application form must be emailed to our Associate HR Consultant by the closing date whose email address is:

jonathan.lazenbyOVW@gmail.com