



ONE VOICE WALES

POLICY AND PRACTICE OFFICER (20 Hours per week)

SALARY : £33707 per annum pro rata (Pay Award pending)

This is a new post designed to enhance the provision of policy and practice support for community and town councils that will involve undertaking research, sharing best practice as well as development of guidance documents for use in the sector.

You will need to hold an undergraduate degree and/or have experience in policy and practice with a good understanding of public affairs. With experience of social science survey work and associated methodology you will need to demonstrate that you have excellent written, oral and presentational skills and the ability to engage with a wide range of stakeholders in order to design and develop innovative policies that will assist in influencing stakeholders at both a local and national level. You will be required to work predominantly from home and a home working allowance is payable.

(One Voice Wales is the national representative body for Community and Town Councils in Wales, providing a strong voice representing the councils' interests and a range of high-quality services to support their work including information and advisory services, policy and procedures support, training and development services, consultancy services, and representation and promotion of the sector).

The job description and application form for this post is contained on the front page of our website - <http://www.onevoicewales.org.uk/OVWeb/Default.aspx>

CLOSING DATE – Midnight on 22 SEPTEMBER 2023

Your completed application form must be emailed to our Associate HR Consultant by the closing date whose email address is:

jonathan.lazenbyOVW@gmail.com