



CYNGOR TREF
PONTARDDULAIS
TOWN COUNCIL

ANNUAL REPORT

YEAR OF REPORT 2024/25

Prepared By:
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Town Clerk

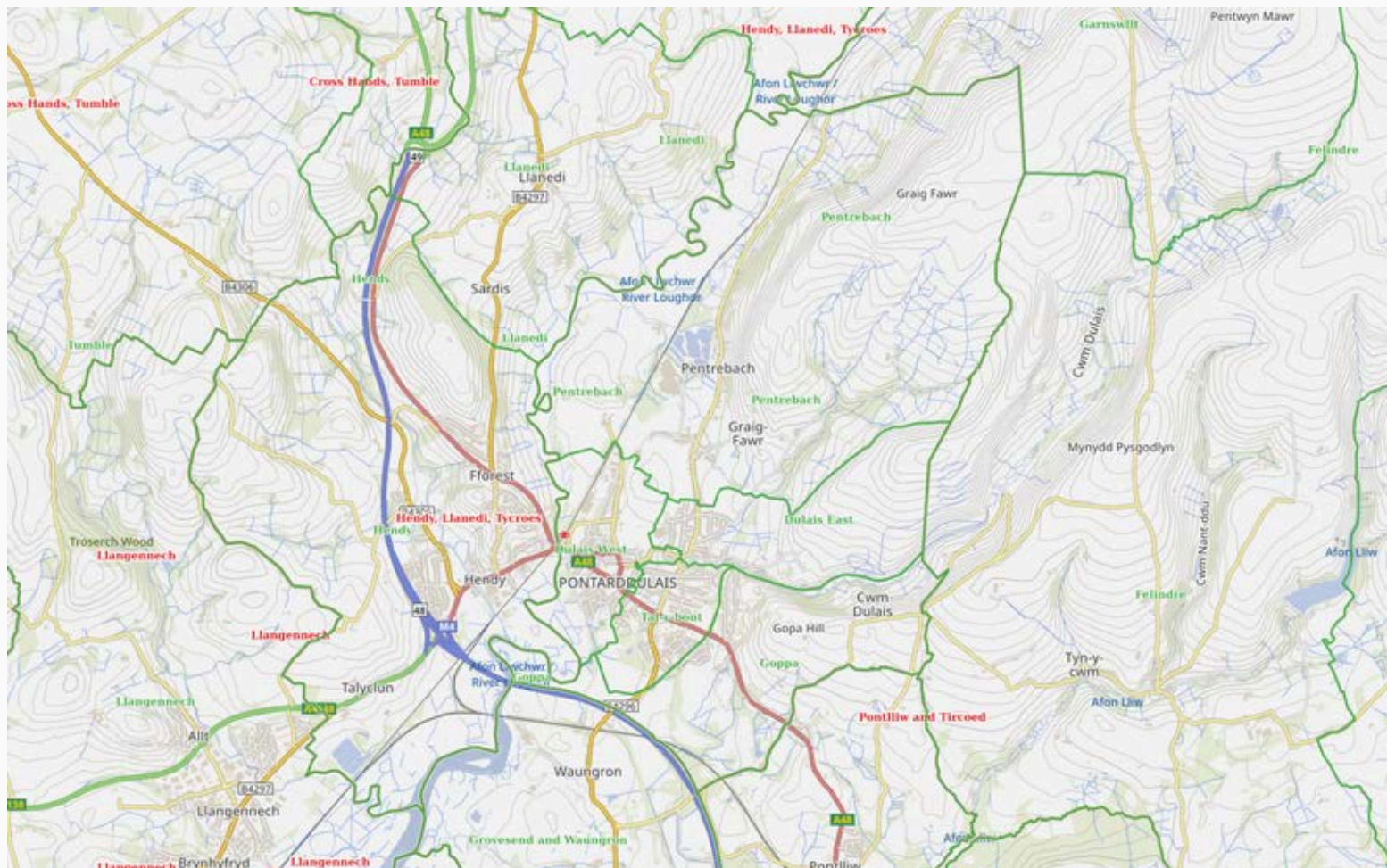
www.pontarddulaistowncouncil.gov.uk



The Town Council

Pontarddulais Town Council comprises of 16 Councillors representing 5 different wards:

Dulais East
Dulais West
Goppa
Pentrebach
Tal-y-Bont



Pontarddulais Community Ward Boundaries

Meet the Councillors



Committees

The Town Councillors are elected or co-opted to represent each of the five wards and the Council also has Committees to focus on specific areas of Council responsibility.

◆ **Policy, Compliance & Finance**

Purpose: To fulfil obligations as set out in the Council's Financial Regulations and ensure good governance of the Council.

Councillors: A. Wilson, C. Evans, J. Beynon, H. Roberts, J. Harris, K. Griffiths, P. Downing

◆ **Welsh Language**

Purpose: Review and update Welsh language policy as and when required.

Councillors: A. Wilson, J. Johnstone, R. Harris, H. Roberts, J. Harris, A. Owen

◆ **Estates, Development & Culture**

Purpose: To consider all matters relating to the Council's land, buildings, and the wider environment of Pontarddulais.

Councillors: A. Wilson, H. Roberts, J. Harris, J. Beynon, S. Lloyd-Janes, D. Hardy

◆ **Planning (from Jul 2024)**

Purpose: To consider and respond to any planning applications and consultations concerning Pontarddulais Town Council area.

Councillors: A. Wilson, K. Griffiths, J. Harris, G. Chambers, J. John, A. Owen

◆ **HR & Training**

Purpose: Ensure that the council complies with all legislative requirements relating to the employment of staff. Monitor Council's training Plan for staff and members.

Councillors: A. Wilson, J. Harris, C. Evans, H. Roberts, G. Chambers, A. Owen

◆ **Special Events**

Purpose: To consider all matters relating to the Council's social and cultural activities. Councillors A. Wilson, K. Williams, H. Roberts, K. Griffiths, R. Harris, J. Harris, G. Chambers.

Committees meet as and when required. They have their own budgets and work in their areas of responsibility to improve the town for the benefit of all residents.



Budget 2024/25

Every year the Town Council set the budget required to carry out its duties and responsibilities for the year ahead. This is required under **Section 50 of the Local Government Act 1992**.

They also have a duty to issue a precept to a billing authority in accordance with **Section 41 of the Local Government Act 1992**.

The budget for this financial year (2024/25) resulted in a precept of £155,621.43. This sum was agreed at a meeting for the Council in January 2024.

Audit

The Council is subject to an Internal and External Audit every year. The Council's financial year is April 1st to March 31st. The Council appoints an Internal Auditor to inspect the previous year's financial reports and governance. The outcome of this report along with the Council's Annual Return is then sent to Audit Wales, the appointed External Auditor for all Town and Community Councils in Wales. Once the audit is completed, the Council will receive an unqualified result if there are no major issues in the financial management identified by the audit. If there are matters arising which require addressing and mean the Council has not fulfilled all of its financial governance requirements, then a qualified result will be given with recommendations for improvement the following year.

The Council has a duty to publish the Audit results on the website so residents are able to see how and where the precept is spent.

The Council's Annual return for 2024/25 is contained in the following page.



Annual Return for the Year Ended 31 March 2025

Accounting statement 2024-25 for:

Name of body: Pontarddulais Town Council

	Year ending		Notes and guidance
	31 March 2024 (£)	31 March 2025 (£)	
Statement of income and expenditure/receipts and payments			
1. Balances brought forward	114283	72097	Total balances and reserves at the beginning of the year as recorded in the financial records. Must agree to line 7 of the previous year.
2. (+) Income from local taxation/levy	137538	155621	Total amount of income received/receivable in the year from local taxation (precept) or levy/contribution from principal bodies.
3. (+) Total other receipts	36900	31389	Total income or receipts recorded in the cashbook minus amounts included in line 2. Includes support, discretionary and revenue grants.
4. (-) Staff costs	52607	53179	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, taxable allowances, PAYE and NI (employees and employers), pension contributions and termination costs. Exclude reimbursement of out-of-pocket expenses.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on external borrowing (if any).
6. (-) Total other payments	164017	137779	Total expenditure or payments as recorded in the cashbook minus staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	72097	68149	Total balances and reserves at the end of the year. Must equal $(1+2+3) - (4+5+6)$.
Statement of balances			
8. (+) Debtors	0	0	Income and expenditure accounts only: Enter the value of debts owed to the body at the year-end.
9. (+) Total cash and investments	72097	68149	All accounts: The sum of all current and deposit bank accounts, cash holdings and investments held at 31 March. This must agree with the reconciled cashbook balance as per the bank reconciliation.
10. (-) Creditors	0	0	Income and expenditure accounts only: Enter the value of monies owed by the body (except borrowing) at the year-end.
11. (=) Balances carried forward	72097	68149	Total balances should equal line 7 above: (Enter the total of 8+9-10).
12. Total fixed assets and long-term assets	2237412	2243861	The asset and investment register value of all fixed assets and any other long-term assets held as at 31 March.
13. Total borrowing	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

The Mechanics Institute

The Council Office is located at the Mechanics Institute on St Teilo Street. The Council hire out the Hall and rooms at the Institute to provide facilities and amenities to the community and also to raise funds towards the upkeep and running costs of the building.

The Council also hold their meetings at the Institute which are open to the community to attend. You can come and observe or ask questions on any items on the agenda of that meeting.



Summer Festival

The Summer Festival was a wonderful day enjoyed by all who attended. We had a big top and live entertainment with no entry fee for anyone.

Having reviewed the costs of providing the day to the community, the Council have decided that next Summer, to reduce the impact on the precept, there will be a small charge for adults to enter and grant funding will be sought.

While this will be disappointing for some of you, it means that those attending carry more of the burden. The aim is to have a day filled with live music and entertainment provided for the children. We hope this event will be supported and it will provide a solid foundation to build upon for future years creating a sustainable model for the event.

Vision & Strategy



The Town Council is required to have a vision to inform its strategy over the coming years. We have worked with a consultant to develop a first draft of the vision for the Council, based on the values felt most strongly about.

This draft vision will be communicated to you during the 2025/26 financial year and following your feedback, the Council will amend the vision, as informed by the community, and present the vision and strategy for the Council going forward,

Core Values

- Integrity
- Professionalism
- Friendliness
- Respect
- Trust
- Transparency
- Community involvement
- Cost-effectiveness

Priorities

1. Increased cultural engagement.
2. Affordable engagement opportunities
3. Enrichment and attractiveness of the Town centre
4. Local work creation and opportunities
5. Partnership and collaborative working
6. Promotion of safety
7. Community involvement
8. Environmental improvements

Conclusion

The Council has made commitments to values of integrity, respect, and transparency, combined with a focus on cultural heritage, youth development, and community involvement. This positions the Council well to tackle future challenges and opportunities.



Pontarddulais Town
Council ...
... Working for you

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