**MINUTES OF THE PONTARDDULAIS TOWN COUNCIL MEETING HELD ON THE 7TH JULY 2022 (REMOTE ACCESS)**

**PRESENT:** Cllr C. Evans (Chairperson) Cllr A. Wilson

 Cllr D. Beynon Cllr G. John

 Cllr R. Jenkins Cllr W. Jones

 Cllr A. Hill Cllr R. John

 Cllr J. Beynon Cllr J. Harris

 Cllr J. Davies Cllr H. Roberts

**48. APOLOGIES FOR ABSENCE:**

Apologies for absence were received from Councillors P. Downing, K. Griffiths, R. Harris and K. Williams.

**49. TO RECEIVE DECLARATIONS OF PERSONAL/PREJUDICIAL INTEREST FROM MEMBERS IN ACCORDANCE WITH THE COUNCIL’S CODE OF CONDUCT:**

There were no declarations received.

It was agreed that Mr A. Capp be invited to speak during agenda item 4 (minutes of the Special Council meeting).

**50. TO RECEIVE AND CONSIDER THE MINUTES OF THE COUNCIL MEETING HELD ON THE 9TH JUNE 2022:**

The above minutes were accepted as a true record.

1. **Council Quiz (Min No 36(x)):**

Cllr G. John advised Members that the quiz had been well attended with the Cricket Club being the winners. There was no money donated to the Festival Committee since it appeared that they were no longer operational. It was noted that the Council had donated £250 to the organisation in March of this year.

**51. TO RECEIVE AND CONSIDER THE MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON THE 4TH JULY 2022:**

Mr Allan Capp explained that with the proposed development North of Pontarddulais there was now a need for the Council to control the proposals and minimize its negative effects. He emphasised the need for an evidence-based approach. It was **RESOLVED** that a focus/working group be formed with delegated authority to discuss the proposed development and led by Cllr R. John. It was also agreed that any Members wishing to be part of the group should put their names forward to the Clerk.

**52. TO DISCUSS POLICING IN PONTARDDULAIS:**

It was agreed to bring forward this agenda item. P.C. G. Davies provided the following statistics for May and June:

May – 13 anti-social behaviour calls; 34 crimes (16 violence against a person);

June – 13 anti-social behaviour calls; 33 crimes (19 violence against a person).

It was suggested that it would be helpful to know the number of 999 calls compared to 101 calls.

**53. TO RECEIVE AND CONSIDER THE MINUTES OF THE SPECIAL EVENTS COMMITTEE MEETINGS HELD ON THE 14TH JUNE AND 21ST JUNE 2022:**

Cllr J. Harris reported on the above minutes.

**54. TO RECEIVE AND CONSIDER THE MINUTES OF THE POLICY AND RESOURCES COMMITTEE MEETING HELD ON THE 30TH JUNE 2022:**

In the absence of the Chairman of the committee Cllr A. Wilson reported on the above minutes. The following committee recommendations were accepted:

* To advertise for the post of Assistant Clerk;
* An Assistant Clerk, holding one of the recognised qualifications, would not comply with the General Power of Competence conditions;
* The Council’s Standing Orders be amended to include the arrangements for multi-location meetings;
* The Council’s Standing Orders be amended to include the rules about public participation in Council meetings and be also made available on the Council’s website;
* The Clerk prepares a draft annual report and a workshop be arranged to discuss the content;
* The Clerk prepares a draft training plan and a workshop be arranged to discuss the content;
* The Council’s Standing Orders be amended to include the arrangements to publish notice of meetings;
* The committee continues working through the Finance and Governance Toolkit at its next meeting.

**55. TO RECEIVE REPORTS FROM COUNTY WARD MEMBERS:**

The County Ward Members were not present.

**56. TO RECEIVE AND CONSIDER ANY URGENT MATTERS FROM TOWN COUNCILLORS:**

Cllr Jenkins referred to overgrowth near the entrance to Coedbach Park (Coedbach Road access) and agreed to forward information to the Clerk.

**57. TO ANSWER QUESTIONS FROM COUNCILLORS (3 CLEAR DAYS’ NOTICE OF ANY QUESTION HAVING BEEN GIVEN TO THE PERSON TO WHOM IT IS ADDRESSED):**

There were no questions tabled.

**58. TO RECEIVE AND CONSIDER REPORTS FROM THE CLERK:**

The following correspondence was received and noted:

|  |
| --- |
| 1. Cllr J. Harris -defibrillator on railway station
 |
| 1. OVW – National Forestry for Wales funding announcement
 |
| 1. OVW - 2022 version of the Good Councillor’s Guide
 |
| 1. OVW - Statutory guidance relating to the Local Government and Elections (Wales) Act 2021
 |
| 1. Swansea Council – feasibility study notification
 |
| 1. OVW - The Finance and Governance Toolkit for Community and Town Councils
 |
| 1. Swansea Council - Councillor Training - Introduction to Interests, Gifts, Hospitality, Code of Conduct & Standards Committee (Compulsory) (Community Town Councils)
 |
| 1. Swansea Council - Recruitment of a Community / Town Councillor to the Standards Committee
 |
| 1. Swansea Council - Community / Town Council Forum - Code of Conduct Training
 |
| 1. Coast Digital Radio - Swansea Bay - Radio Project
 |
| 1. 4thRegion - Invitation to Getting Around Swansea June Event
 |
| 1. Heart of Wales Line - Summer Newsletter From The Heart of Wales Line
 |
| 1. OVW - Young Traders Market
 |
| 1. Swansea Council - Community / Town Council Forum - 29 June 2022
 |
| 1. Cllr K. Griffiths - Info to all councillors – Transport for Wales
 |
| 1. OVW - Shaping Wales' Future
 |
| 1. Asbri Planning – proposed redevelopment North of Pontarddulais
 |
| 1. OVW - Assets Collaboration Programme Wales Phase 3 (ACPW3) Grant Scheme
 |
| 1. A.C. - Persimmon homes Presentation in the Pontarddulais Institute
 |
| 1. Ageing Well in Wales - Information Update
 |
| 1. Swansea Council - New road structure new crossing to Rhydygoch
 |
| 1. OVW – June /July training dates
 |
| 1. Cllr K. Griffiths - North Pontarddulais
 |
| 1. Cllr K. Griffiths - Gwyn hotel
 |
| 1. Swansea Council - Recruitment of a Community / Town Councillor to the Standards Committee
 |
| 1. Cllr K. Griffiths - Update co op
 |
| 1. Cllr K. Griffiths - X13 bus service update
 |
| 1. Cllr K. Griffiths - Heart of Wales Line Trail - Launch Event - Northern Section
 |
| 1. Swansea Council - Code of Conduct Training Presentation / PSOW Guidance
 |
| 1. Cllr P. Downing - Planning Training - Wed 29th June 2022
 |
| 1. Cllr K. Griffiths - response from the Minister re Talybont Surgery
 |
| 1. SLCC - Engage with the latest advice relating to finance
 |
| 1. Welsh Gov. - DNS/3260565 - Brynrhyd Solar Farm Hearings - revised hearing dates
 |
| 1. OVW – Reminder July training dates
 |
| 1. Play Wales - Play and place – new magazine available
 |
| 1. County Councillors - Active Travel Funding Approved 22/23 – Pontarddulais
 |
| 1. OVW - Swansea Bay recovery Toolkit.
 |
|  |

It was agreed that the Clerk attends the SLCC finance summit to be held remotely on the 7th September at a cost of £45.

**59. TO RECEIVE AND CONSIDER REPORTS FROM THE MAYOR:**

The Mayor was not in attendance.

**60. TO RECEIVE AND CONSIDER REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES:**

Cllr G. John informed Members that the children’s film show last Saturday had been successful and it was intended to hold another one in August. The Local Produce Market would be in the Institute next Wednesday. Any volunteers would be welcomed.

She also wished to thank Cllr Jade Davies for organising an excellent “pop-up market” in the circle between Tesco carpark and St Teilo Street.

**61. TO CONSIDER THE COUNCIL’S TRIBUTE TO THE LATE MR GERALLT DAVIES:**

After considering various options it was agreed that the Clerk writes to Tesco seeking permission to erect a monument to the late Gerallt Davies in the circle between Tesco carpark and St Teilo Street.

**62. TO AUTHORISE AND APPROVE THE EXPENDITURE FOR THE MONTH OF JUNE 2022:**

The above expenditure was authorised and approved.

See Appendix “A”

**63. TO RECEIVE A MONTHLY INCOME REPORT AND BANK RECONCILIATION FOR THE MONTH OF JUNE 2022:**

The above reports were accepted.

See appendices attached.

**64. TO RECEIVE PLANNING APPLICATIONS PREVIOUSLY CIRCULATED TO ALL MEMBERS:**

(i) Llety Gariad, Pontarddulais – construction of barn for stabling four horses, creation of menege and associated fencing for private use;

(ii) Land north of Tynybonau Road, Pontarddulais – construction of 4 dwellings and associated works (outline). Details of reserved matters pursuant of condition 1 of planning permission 2020/0735 granted 07/05/2020;

(iii) Land formerly known as The Gardens and rear of 188 St Teilo Street, Pontarddulais – construction of 20 No. detached dwellings, garages and associated works & demolition of 188 St Teilo Street (Variation of condition 2 of planning permission 2018/1014 granted 05/03/2019 to allow for amended house types to plots 11 & 12).

There were no observations regarding the above applications.

|  |
| --- |
| **CYNGOR TREF PONTARDDULAIS TOWN COUNCIL** |
|  |  |  |  |  |
| **APPENDIX "A"** |
|  |  |  |  |  |
| **Expenditure transactions for the month of June 2022** |  |  |  |
|  |  |  |  |  |
| **Name** | **Particulars** | **Net** | **Vat** | **Total** |
| Morgan & Morgan | Quarter Printing costs | £24.95 | £4.99 | £29.94 |
| V. Llewelyn | Internal audit  | £540.00 | £0.00 | £540.00 |
| Chris Morris | Window cleaning | £25.00 | £0.00 | £25.00 |
| British Gas | Monthly gas | £172.31 | £9.35 | £181.66 |
| Absolute Marquees | Hire of marquee for Coedbach Centenary | £560.00 | £112.00 | £672.00 |
| Salaries | 3 No. June salaries | £2,514.33 | £0.00 | £2,514.33 |
| Cathedral Leasing | Hire of 2 No san. Units | £17.33 | £3.47 | £20.80 |
| One Voice Wales | New Cuncillor Induction Course | £35.00 | £0.00 | £35.00 |
| JDK Catering | Catering for Council quiz | £280.00 | £0.00 | £280.00 |
| Vision Signs & Graphics | Banners & posters for Coedbach Centenary | £105.00 | £0.00 | £105.00 |
| Chaplins Pantos | Deposit for December 22 pantomime | £200.00 | £40.00 | £240.00 |
| Lloyds Bank | Service charge | £7.00 | £0.00 | £7.00 |
| **TOTAL** |  | **£4,480.92** | **£169.81** | **£4,650.73** |

**MONTHLY INCOME REPORT – JUNE 2022**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 06-Jun | 28/22 | Town Band |  | Room hire |  | £17.50 |  |  |  |  |  | £17.50 |  |
| 06-Jun | 18/22 | Cor Glandulais | Room hire |  | £17.25 |  |  |  |  |  | £17.25 |  |
| 06-Jun | 27/22 | Scrapbook Club | Room hire |  | £11.50 |  |  |  |  |  | £11.50 |  |
| 07-Jun | 19/22 | Sewing Class | Room hire |  | £57.50 |  |  |  |  |  | £57.50 |  |
| 07-Jun | 21/22 | Carmel |  | Room hire |  | £86.25 |  |  |  |  |  | £86.25 |  |
| 07-Jun | 25/22 | Senior Citizens | Room hire |  | £69.00 |  |  |  |  |  | £69.00 |  |
| 08-Jun | 29/22 | MYW |  | Room hire |  | £17.25 |  |  |  |  |  | £17.25 |  |
| 08-Jun | 26/22 | Cor Glandulais | Room hire |  | £69.00 |  |  |  |  |  | £69.00 |  |
| 09-Jun | 23/22 | Slimming World | Room hire |  | £69.00 |  |  |  |  |  | £69.00 |  |
| 09-Jun | 22/22 | Karate |  | Room hire |  | £155.25 |  |  |  |  |  | £155.25 |  |
| 09-Jun |  | Lloyds Bank |  | Bank interest |  |  | £0.86 |  |  |  | £0.86 |  |
| 09-Jun |  | Lloyds Bank |  | Bank interest |  |  | £0.26 |  |  |  | £0.26 |  |
| 15-Jun | 24/22 | K. Chessa |  | Room hire |  | £23.00 |  |  |  |  |  | £23.00 |  |
| 15-Jun | 20/22 | W. I. |  | Room hire |  | £28.75 |  |  |  |  |  | £28.75 |  |
| **Monthly totals** |  |  |  |  |  | **£621.25** | **£0.00** | **£1.12** | **£0.00** | **£0.00** | **£0.00** | **£622.37** | **£45,008.83** |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |

|  |
| --- |
| **Cyngor Tref Pontarddulais Town Council** |
|  |  |  |  |  |  |  |  |
| **Bank Reconciliation** | **Jun-22** |  |  |  |  |
|  |  |  |  |  |   |  |  |
| Balance brought forward |  |  |  |  | £131,525.23 |
|  |  |  |  |  |  |  |   |
| Add total receipts as per R & P Book |  |  |  | £622.37 |
|  |  |  |  |  |  |  |  |
| Less total payments as per R & P Book |  |  |  | £4,650.73 |
|  |  |  |  |  |  |  |  |
| **Balance carried forward** |  |  |  |  | **£127,496.87** |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| Bank balances |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| Closing bank balances |  |  |  |  |  |
| (as per bank statements as at 30/06/22) |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  | Current Account |  |  | £1.00 |
|  |  |  | Deposit Account |  |  | £96,313.85 |
|  |  |  | Reserve Account |  |  | £31,182.02 |
|  |  |  | Total bank balance |  |  | **£127,496.87** |
|  |  |  |  |  |  |  |  |
| Less unpresented cheques |  | Cheque number |   |   |
|  |  |  |  |   |   |   |   |
|  |  |  |  |   |  |  |   |
|  |  |  |  |   |  |  |   |
|  |  |  |  |   |  |  |   |
|  |  |  |  | Total |  |  | £0.00 |
|  |  |  |  |  |  |  |  |
| Add cash/cheques received not yet banked |  |  |  | £0.00 |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| Other adjustments |  |  |   |  |  |   |
|  |  |  |   |
|   |  |  |  |  |  |  |   |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| **Reconciled Balance** |  |  |  |  | **£127,496.87** |
| **(as at 30/06/22)** |  |  |  |  |  |   |