

CYNGOR TREF PONTARDDULAIS TOWN COUNCIL

Clerc: H. J. Davies
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Correspondence is welcomed in English or Welsh / Croesewir gohebiaeth yn Gymraeg neu'n Saesneg

31 August 2023

A MEETING OF THE ESTATES AND DEVELOPMENT COMMITTEE WILL BE HELD IN THE INSTITUTE ON THURSDAY 7th SEPTEMBER 2023 AT 7.00PM

H. J. Davies- Clerk to the Council

BUSINESS

1. Apologies for absence
2. To receive declarations of personal interest from Members in accordance with the Council's Code of Conduct
3. Review outstanding actions from previous meeting
4. Review ToR
 - a. Name of committee
 - b. Named members (2) to lead with clerk
 - c. HSE/Competent Person
5. Budget
 - a. Consumables/day to day institute costs
6. Institute building
 - a. Internet and IT systems
 - b. Facilities software management
 - c. Room bookings (standing item - monthly report)
 - d. CCTV (hall camera) extra camera cost
 - e. Damp issues
 - f. Front door & access
 - g. Hall maintenance
 - h. External rail
 - i. 3rd floor exhibition
7. Proposed re-design of kitchen and toilet area
8. Memorial
9. Facilities audit of Pontarddulais

Agenda 070923



Cronfa Amaethyddol Ewrop ar gyfer Datblygu
Gwledig; Ewrop yn Buddsoddi
mewn Ardaloedd Gwledig
The European Agricultural Fund for
Rural Development: Europe Investing in
Rural Areas



Llywodraeth Cynulliad Cymru
Welsh Assembly Government

