

CYNGOR TREF PONTARDDULAIS TOWN

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Correspondence is welcomed in English or Welsh / Croesewir gohebiaeth yn Gymraeg neu'n Saesneg

28 April 2023

Dear Member,

You are hereby summoned to attend the annual meeting of Pontarddulais Town Council in the Council Chamber/Room 1, Mechanics Institute, 45 St Teilo Street, Pontarddulais on **Thursday, 4th May 2023** commencing at **6.30p.m.**

Members of the public are welcome to observe the meeting

AGENDA

- 1. Election of Mayor of Council for the Municipal year 2023-2024.**
- 2. Election of Deputy Mayor of Council for the Municipal year 2023-2024.**
- 3. To receive the Mayor's Declaration of Acceptance of Office.**
- 4. Apologies for Absence**
- 5. Disclosures of Personal and Prejudicial interests in accordance with the Council's Code of Conduct.**
Members are requested to identify the Agenda Item/Minute Number and Subject Matter that their interest relates to.
- 6. Minutes**
To confirm and sign as a correct record the Minutes of previous Council Meeting(s).
- 7. To receive Declarations of Acceptance of Office from Councillors.**
- 8. To receive and consider the minutes of the Special Events Committee meetings held on the 18th April 2023 (to follow).**
- 9. To receive and consider the minutes of the Estates Committee meeting held on the 20th April 2023 (to follow).**
- 10. To receive and consider the minutes of the Policy & Resources Committee meetings held on the 26th April 2023 (to follow).**

- 11. To appoint two representatives to serve on the following bodies:**
 - a. Swansea Area Committee of One Voice Wales;
 - b. Larger Councils Committee of One Voice Wales.
- 12. Review of the Terms of Reference for committees.**
- 13. Appoint Members to serve on the undermentioned committees:**
 - a. Policy and Compliance and Finance
 - b. Estates and Development
 - c. Special Events.
- 14. Appointment of the following new committees in accordance with Standing Order 4, and appointment of Members.**
 - a. HR (Human Resources) & Training.
 - b. Welsh Language Committee
- 15. Review and adopt Standing Orders and Financial Regulations**
- 16. To fix the amount of the Mayor's Allowance in pursuant of Section 34(5) of the Local Government Act 1972.**
- 17. Public Questions**
 - i. To receive questions from members of the public
 - ii. Questions may be verbal at the meeting, but if in writing must be submitted no later than noon on the working day prior to the meeting.
 - iii. Questions will be dealt with in a 15-minute period.
- 18. Meeting dates for 2023-24.**
 - a. To agree dates of the ordinary meetings of the Council for the ensuing year.
 - b. To agree dates for committees for the ensuing year.
- 19. To receive and consider reports from County Ward Members.**
- 20. To receive and consider any urgent matters from Town Councillors.**
 1. The following notice of motion was received: 'to move that as of the Annual Meeting in May 2023, moving forward, that no person shall hold more than one chairperson position'.
Cllr C Evans
Cllr A. Wilson
- 21. To answer questions from Councillors (3 clear days' notice of any question having been given to the person to whom it is addressed.**
- 22. To receive and consider reports from the Clerk.**
- 23. Financial Reporting.**
 - a. To authorise and approve the expenditure for the month of April 2023.
 - b. To receive a monthly income report and confirm and sign the bank reconciliation for the month of April 2023.
- 24. To receive planning applications previously circulated to all councillors.**

Note:

This Council Meeting will be immediately followed by a Special Meeting of each committee for the purpose of electing a Chair and Vice-Chair.