

# CYNGOR TREF PONTARDDULAIS TOWN

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*Correspondence is welcomed in English or Welsh / Croesewir gohebiaeth yn Gymraeg neu'n Saesneg*

20 July 2023

Dear Member,

You are hereby summoned to attend the meeting of Pontarddulais Town Council in the Council Chamber/Room 1, Mechanics Institute, 45 St Teilo Street, Pontarddulais on Thursday, 27<sup>th</sup> July 2023 commencing at 7.00pm.

Note: To access the meeting remotely via Microsoft Teams, please contact the Clerk at [clerk@pontarddulaistowncouncil.gov.uk](mailto:clerk@pontarddulaistowncouncil.gov.uk) no later than 1 hour before the meeting for the invitation link.

15 minutes prior to the meeting members of the public will be allowed to ask questions.

#### **Public Questions**

- Questions may be verbal at the meeting, but if in writing must be submitted no later than noon on the working day prior to the meeting.
- Questions will be dealt with in a 15-minute period.

## **BUSINESS**

### **1. Apologies for Absence**

### **2. Disclosures of personal and prejudicial interests in accordance with the council's code of conduct.**

Members are requested to identify the agenda item/minute number and subject matter that their interest relates to.

### **3. Minutes**

To approve and sign as a correct record the minutes of the previous council meeting(s).

### **4. Receive Declaration of Acceptance of Office from newly co-opted Councillor Mr D. Hardy and Councillor A. Owen.**

### **5. Receive and consider the minutes of the Special Events committee meetings held on the 4<sup>th</sup> July 2023 (attached).**

6. **Receive and consider the minutes of the Policy, Compliance & Finance committee meeting held on the 13<sup>th</sup> July 2023 (attached).**
7. **Receive and consider the minutes of the HR & Training committee meeting held on the 11<sup>th</sup> July 2023 (attached).**
8. **Receive and consider the minutes of the Estates, Development & Culture committee meeting held on the 20<sup>th</sup> July 2023 (to follow).**
9. **Receive an update on the following meetings/conference:**
  - a. Swansea Area Committee of One Voice Wales
  - b. OVW – Innovative Practice Conference
10. **To agree meetings dates for September 2023 – May 2024 (to follow).**
11. **Receive and consider reports from county ward members.**
12. **Receive and consider any urgent matters from town councillors.**
13. **Answer questions from councillors (3 clear days' notice of any question having been given to the person to whom it is addressed).**
14. **Receive and consider reports from the Clerk.**
15. **Receive and consider reports from the Mayor.**
16. **Receive and consider reports from representatives on outside bodies.**
17. **Request of Motion of Exclusion of Public and Press – S.1(2) Public Bodies (Admission to Meetings) Act 1960 for the following item:**
  - Subject for discussion to be provided at the meeting.
18. **Financial Reporting.**
  - a. Receive and sign the expenditure for the month of June 2023 (attached).
  - b. Receive and sign the monthly income report and bank reconciliation for the month of June 2023 (attached).
19. **To receive planning applications previously circulated to all councillors (attached).**

*HJ Davies*

Hilary Davies  
Clerk to the Town Council  
21 July 2023