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**CYNGOR TREF PONTARDDULAIS TOWN COUNCIL**

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*Correspondence is welcomed in English or Welsh / Croesewir gohebiaeth yn Gymraeg neu’n Saesneg*

 16 October 2023

**A MEETING OF THE WELSH LANGUAGE COMMITTEE WILL BE HELD IN THE INSTITUTE ON MONDAY 23rd OCTOBER 2023 AT 7.00PM**

*H. J. Davies -* Clerk to the Council

**BUSINESS**

1. To elect a chairperson
2. To elect a deputy chairperson
3. Apologies for absence
4. To receive declarations of personal interest from members in accordance with the Council's Code of Conduct
5. Terms of Reference
6. Policies & Procedures
7. Frequency of meetings