

# CYNGOR TREF PONTARDDULAIS TOWN

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*Correspondence is welcomed in English or Welsh / Croesewir gohebiaeth yn Gymraeg neu'n Saesneg*

22 September 2023

Dear Member,

You are hereby summoned to attend the meeting of Pontarddulais Town Council in the Council Chamber/Room 1, Mechanics Institute, 45 St Teilo Street, Pontarddulais on Thursday, 28<sup>th</sup> September 2023 commencing at 7.00pm.

*Note: Meeting papers are available in the Pontarddulais TC TEAM folder from Monday 25<sup>th</sup> September 2023.*

15 minutes prior to the meeting members of the public will be allowed to ask questions.

### **Public Questions**

- Questions may be verbal at the meeting, but if in writing must be submitted no later than noon on the working day prior to the meeting.
- Questions will be dealt with in a 15-minute period.

## **BUSINESS**

### **1. Apologies for Absence**

### **2. Disclosures of personal and prejudicial interests in accordance with the council's code of conduct.**

Members are requested to identify the agenda item/minute number and subject matter that their interest relates to.

### **3. Minutes**

To approve and sign as a correct record the minutes of the previous council meeting(s).

### **4. Receive and consider the minutes of the Special Events committee meetings held on the 5<sup>th</sup> September 2023.**

### **5. Receive and consider the minutes of the Policy, Compliance & Finance committee meeting held on the 14<sup>th</sup> September 2023.**

- 6. Receive and consider reports from county ward members.**
- 7. Receive and consider any urgent matters from town councillors.**
- 8. Answer questions from councillors (3 clear days' notice of any question having been given to the person to whom it is addressed).**
- 9. Receive and consider reports from the Clerk.**
- 10. Receive and consider reports from the Mayor.**
- 11. Receive and consider reports from representatives on outside bodies.**
- 12. Financial Reporting.**
  - a. Receive and sign the expenditure for the month of July & August 2023.
  - b. Receive and sign the monthly income report and bank reconciliation for the month of July & August 2023.
- 13. To receive planning applications previously circulated to all councillors.**

*HJ Davies*

Hilary Davies  
Clerk to the Town Council  
21 July 2023