**MINUTES OF THE PONTARDDULAIS TOWN COUNCIL MEETING HELD ON THE 13TH JANUARY 2022**

**PRESENT:** Cllr D. Beynon (Mayor) Cllr G. John

 Cllr R. Jenkins Cllr R. John

 Cllr P. Downing Cllr H. Roberts

 Cllr A. Wilson Cllr J. Harris

 Cllr C. Evans Cllr K. Williams

 Cllr R. Harris Cllr K. Griffiths

Fifteen minutes prior to the commencement of business members of the public were invited to ask questions.

AC referred to the improvements that had been undertaken to Junction 48 of the M4 in Hendy and suggested that an assessment of the traffic flow be undertaken to determine the success or otherwise of the project. Councillors R. Jenkins, G. John, R. John and J. Harris volunteered to assist in gathering the information. It was also agreed that a representative from Llanedi Community Council be invited to attend.

Members of the public expressed their objection to the proposed shared use footpath/cycle link between Pentre Road and Tidal Reach as the proposal was routed through Coedbach Park. Concern was expressed that the three metre wide path would pass through a Green Flag award winning area, present a safety hazard to children, walkers etc, pass across the entrance to the rugby ground and alongside part of the football ground. After hearing the public’s concerns it was agreed that the Council objects to the route of the shared use footpath/cycle link and would support the Option 1 route. Cllr Downing abstained from any vote as he is a member of the County’s planning committee.

**136. APOLOGIES FOR ABSENCE:**

An apology for absence was received from Councillor G. Griffiths.

**137. TO RECEIVE DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS IN ACCORDANCE WITH THE COUNCIL’S CODE OF CONDUCT:**

There were no declarations received.

**138. TO RECEIVE AND CONSIDER THE MINUTES OF THE COUNCIL MEETING HELD ON THE 2ND DECEMBER 2021:**

The above minutes were accepted as a true record.

**(a) Defibrillators (Min No 121(a)):**

Cllr Harris advised Members that four defibrillators were now in working order and the consideration would now be given to training and provision of further defibrillators.

**(b) The Local Elections (Principal Areas) (Wales) Rules 2021 and the Local Elections (Communities) (Wales) Rules 2021:**

The Clerk informed Members that he had consulted with the Elections Department, City and County of Swansea, who had confirmed that Pontarddulais Ward will absorb the Garnswllt area from May but only for County Council elections.

**139. TO RECEIVE AND CONSIDER THE MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON THE 30TH DECEMBER 2021:**

The above minutes were accepted as a true record.

**140. TO RECEIVE REPORTS FROM WARD MEMBERS:**

County Councillor K. Griffiths reported on the following:

* Best lit house competition;
* Carol service in Tesco car park;
* Christmas party with the partially blind group;
* Goats straying onto Bolgoed Road;
* Cycle path meeting;
* Safety barrier on Bolgoed Road.

County Councillor P. Downing reported on the following:

* Cycle path meeting with Visually Impaired Group;
* “Patch” team currently in Pontarddulais;
* Street lighting.

**141. TO RECEIVE AND CONSIDER ANY URGENT MATTERS FROM TOWN COUNCILLORS:**

There were no urgent matters to consider.

**142. TO ANSWER QUESTIONS FROM COUNCILLORS (3 CLEAR DAYS’ NOTICE OF ANY QUESTION HAVING BEEN GIVEN TO THE PERSON TO WHOM IT IS ADDRESSED):**

There were no questions tabled.

**143. TO RECEIVE AND CONSIDER REPORTS FROM THE CLERK:**

The following correspondence was received and noted:

(a) Electoral Services – information re Garnswllt and next year’s elections;

(b) Meithrin Cymru – Welsh language courses;

(c) OVW – the residential “use work Welsh courses return for 2022;

(d) Swansea Bay Community Health Council – priorities letter and questionnaire;

(e) Welsh Gov. – policy announcement at the Compulsory Purchase Association Wales National Conference 2021;

(f) Cllr P. Downing – TTRN Heol y Barna;

(g) Welsh Gov. – Welsh Tax Acts etc. (Powers to Modify) Bill;

(h) AC – Swansea LDP – overload at Junction 48 M4;

(i) Welsh Gov. – Laying of the eligible Community Councils (General Power of Competence) (Qualifications of Clerks) (Wales) Regulations 2021;

(j) Swansea RDP – Swansea RDP News;

(k) Heritage Lottery – funding available for nationally important heritage in Wales;

(l) Welsh Gov. – Shaping Wales Future – National Stakeholder Forum;

(m) Welsh Gov. – Welsh Government Councillor remuneration and citizen engagement in Wales – reports

(n) Welsh Gov. – correspondence from the Ministry for Social Justice;

(o) OVW – training January, February and March;

(p) Swansea Council – Wales Rural Network News – Issue 9; Dec 2021;

(q) PR – twinning;

(r) AM – proposed shared use footpath/cycle link between Pentre Road and Tidal Reach, Pontarddulais (Application No: 2021/3019);

(s) Welsh Gov. – Coronavirus COVID 19 – News;

(t) Welsh Gov. – Brynrhyd Solar Farm;

(u) Cllr K. Griffiths – speeding and other issues around Pontarddulais;

(v) Sgt, Paul Rees - speeding and other issues around Pontarddulais;

(w) Cllr K. Williams – speeding;

(x) Cllr P. Downing – houses;

(y) OVW – Welsh Government draft budget 2022-23;

(z) OVW – December update of guide to taking part – the Queen’s Platinum Jubilee Beacons 02 June 2022;

(aa) Vision ICT – scam emails;

(bb) TTRN – Garnswllt Road Monday 10th January 2022 for 1 day;

(cc) Sgt Paul Rees – meeting;

(dd) Swansea Council – estimated cost for Town Council elections 2022;

(ee) Cllr P. Downing – bus shelter removal in the Pontarddulais area;

(ff) Welsh Gov. – Coronavirus COVID 19 News;

(gg) JB – error of my ways;

(hh) Ageing Well in Wales – information highlights January;

(ii) Cllr P. Downing – bus shelter Alltiago Road;

(jj) OVW – Alert Level 2;

**(kk) Christmas Sleigh:**

Cllr K. Griffiths informed Members that he had spoken to Pontlliw & Tircoed Community Council regarding their sleigh. It was agreed that this matter be discussed at the Special Council Meeting due to be convened in the next two weeks.

**(ll) The Local Government and Elections (Wales) Act 2021:**

Cllr Downing informed Members that at the next election there would be an increase in County Councillors from 72 to 75. He also advised Members of the current political groups within the council.

**(mm) Queen’s Platinum Jubilee:**

The Clerk advised Members that he had spoken to the Deputy Lord Lieutenant who had suggested that the Council could consider tree planting, lighting up the silver birch trees in the Dulais Glen Gardens and lighting up the Institute. Cllr C. Evans also suggested purchasing possible commemorative items to the primary school children in Pontarddulais. It was agreed that these matters be considered at the scheduled Special Council meeting.

**144. TO RECEIVE AND CONSIDER REPORTS FROM THE GRANTS OFFICER:**

The Grants Officer produced a Power Point presentation on the progress of the proposed museum/heritage centre in the Institute. He drew attention to sample costings, engagement plan, community forum and key questions. It was agreed that anyone with an interest in forming a working group should contact the Clerk.

**145. TO RECEIVE AND CONSIDER REPORTS FROM THE MAYOR:**

The Mayor reported on the “Best Lit House” and “Best Dressed Shop” competitions and it was agreed that photos of the houses be circulated to all Members.

**146. TO RECEIVE AND CONSIDER REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES:**

Cllr G. John advised Members that due to Covid restrictions it was still not possible to re-commence the monthly children’s film show.

**147. TO DISCUSS AND CONSIDER THE FUTURE OF THE LOCAL PRODUCE MARKET:**

Cllr G. John explained that there were still difficulties in re-opening the produce market in the Institute. Cllr C. Evans stated that she would investigate the possibility of enlisting some volunteers and it was agreed that the market would not be available for the next two months.

**148. TO DISCUSS ALLEGATIONS OF SPEEDING VEHICLES ALONG DULAIS ROAD, PONTARDDULAIS:**

Cllr K. Williams referred to an incident that had occurred in Dulais Road and Members agreed that speeding was a problem in many parts of the town.

**149. TO DISCUSS THE LACK OF ACCESS TO LOCAL PHARMACIES DURING WEEKEND PERIODS:**

Cllr K. Williams referred to the lack of local pharmacies on Sundays. Members considered the problem and agreed that very little could be done to resolve the matter.

**150. TO AUTHORISE AND APPROVE THE EXPENDITURE FOR THE MONTH OF DECEMBER 2021:**

The above expenditure was authorised and approved.

See Appendix ”A”.

**151. TO RECEIVE A MONTHLY INCOME REPORT AND BANK RECONCILIATION FOR THE MONTH OF DECEMBER 2021:**

The above reports were accepted.

See attached appendices.

**152. TO RECEIVE PLANNING APPLICATIONS PREVIOUSLY CIRCULATED TO ALL MEMBERS:**

(i) Disused rail link at Pentre Road, Pontarddulais – shared use path through Active Travel funding between Pentre Road and the Pontarddulais county boundary;

(ii) 68 James Street, Pontarddulais – remove the two-storey western side extension, replace the rear conservatory with a single storey rear extension with balcony above and alterations to front window;

(iii) 72 St Teilo Street, Pontarddulais – change of use from retail (Class A1) to an osteopathy clinic (Class D1)

There were no observations concerning the above applications.

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| **CYNGOR TREF PONTARDDULAIS TOWN COUNCIL** |
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| **APPENDIX "A"** |
|  |  |  |  |  |
| **Expenditure transactions for the month of December 2021** |  |  |  |
|  |  |  |  |  |
| **Name** | **Particulars** | **Net** | **Vat** | **Total** |
| Bont Elim Church | Contribution towards Pur Air System | £1,000.00 | £0.00 | £1,000.00 |
| Pontarddulais Comp School | Contribution towards Christmas tree | £100.00 | £0.00 | £100.00 |
| Pontarddulais Primary School | Contribution towards Christmas tree | £100.00 | £0.00 | £100.00 |
| Ysgol Gymraeg Bryniago  | Contribution towards Christmas tree | £100.00 | £0.00 | £100.00 |
| R. T. Electrics | Christmas illuminations | £2,117.50 | £423.50 | £2,541.00 |
| British Gas  | Monthly gas | £326.63 | £65.32 | £391.95 |
| Morgan & Morgan | Printing costs | £12.74 | £2.55 | £15.29 |
| Grenke Leasing | Printer documentation fee | £100.00 | £20.00 | £120.00 |
| One Voice Wales | Training November 21 | £30.00 | £0.00 | £30.00 |
| Staff salaries | 4 No. monthly salaries | £2,922.54 | £0.00 | £2,922.54 |
| Cathedral Leasing | 2 No. san. units | £17.33 | £3.47 | £20.80 |
| Grants Officer | Reimb. Microsoft for laptop | £66.66 | £13.33 | £79.99 |
| Mayor | Third allowance | £500.00 | £0.00 | £500.00 |
| Clerk | Reimb. Data protection fee | £40.00 | £0.00 | £40.00 |
| Chris Morris | Window cleaning | £25.00 | £0.00 | £25.00 |
| Kingfisher Electrical | Institute & Cenotaph lighting | £506.06 | £101.21 | £607.27 |
| Royal British Legion | 2 No wreaths | £40.00 | £0.00 | £40.00 |
| Mark Walker | Painting Cenotaph railings | £560.00 | £0.00 | £560.00 |
| Grenke Leasing | Equipment protection | £13.84 | £2.77 | £16.61 |
| 19 Golwg y Llanw  | 1st prize best lit house competition | £100.00 | £0.00 | £100.00 |
| 5 Bryniago | Joint 2nd prize best lit house competition | £75.00 | £0.00 | £75.00 |
| 7 Brniago | Joint 2nd prize best lit house competition | £75.00 | £0.00 | £75.00 |
| 201 st Teilo Street | 3rd prize best lit house competition | £50.00 | £0.00 | £50.00 |
| Javany Nails & Beauty | 1st prize best dressed shop competition | £100.00 | £0.00 | £100.00 |
| Pleser | 2nd prize best dressed shop competition | £50.00 | £0.00 | £50.00 |
| Swansea Council | NEAT team annual payment | £21,107.00 | £0.00 | £21,107.00 |
| Lloyds Bank  | Service charge | £7.00 | £0.00 | £7.00 |
| **TOTAL** |   | **£30,142.30** | **£632.15** | **£30,774.45** |

**MONTHLY INCOME REPORT – DECEMBER 2021**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 03-Dec | 39/21 | Birthday Party | Room hire |  | £20.00 |  |  |  |  |  | £20.00 |  |
| 07-Dec | 28/21 | MYW |  | Room hire |  | £15.00 |  |  |  |  |  | £15.00 |  |
| 09-Dec | 27/21 | Labour Party |  | Room hire |  | £30.00 |  |  |  |  |  | £30.00 |  |
| 09-Dec | 28/21 | Age Concern |  | Room hire |  | £15.00 |  |  |  |  |  | £15.00 |  |
| 09-Dec | 35/21 | Slimming World | Room hire |  | £120.00 |  |  |  |  |  | £120.00 |  |
| 09-Dec |  | Lloyds Bank |  | Interest |  |  |  | £0.73 |  |  |  | £0.73 |  |
| 09-Dec |  | Lloyds Bank |  | Interest |  |  |  | £0.26 |  |  |  | £0.26 |  |
| 14-Dec | 24/21 | W. I. |  | Room hire |  | £15.00 |  |  |  |  |  | £15.00 |  |
| 16-Dec | 31/12 | Senior Citizens | Room hire |  | £30.00 |  |  |  |  |  | £30.00 |  |
| 16-Dec |  | Zurich Insurance | Roof claim |  |  |  |  |  |  | £590.00 | £590.00 |  |
| 18-Dec | 32/12 | Cor Glandulais | Room hire |  | £75.00 |  |  |  |  |  | £75.00 |  |
| 21-Dec | 36/21 | W. I. |  | Room hire |  | £15.00 |  |  |  |  |  | £15.00 |  |
| 21-Dec | 34/21 | Karate |  | Room hire |  | £80.00 |  |  |  |  |  | £80.00 |  |
| 22-Dec | 41/12 | Birthday Party | Room hire |  | £30.00 |  |  |  |  |  | £30.00 |  |
| 31-Dec |  | Swansea Council | Precept payment |  | £38,907.34 |  |  |  |  | £38,907.34 |  |
| **Monthly totals** |  |  |  |  |  | **£445.00** | **£38,907.34** | **£0.99** | **£0.00** | **£0.00** | **£590.00** | **£39,943.33** | **£127,953.09** |

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| **Cyngor Tref Pontarddulais Town Council** |
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| **Bank Reconciliation** |  | **Dec-21** |  |  |  |  |
|  |  |  |  |  |   |  |  |
| Balance brought forward |  |  |  |  | **£118,332.20** |
|  |  |  |  |  |  |  |   |
| Add total receipts as per R & P Book |  |  |  | £39,943.33 |
|  |  |  |  |  |  |  |  |
| Less total payments as per R & P Book |  |  |  | £30,774.45 |
|  |  |  |  |  |  |  |  |
| **Balance carried forward** |  |  |  |  | **£127,501.08** |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| Bank balances |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| Closing bank balances |  |  |  |  |  |
| (as per bank statements as at 31/12/21) |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  | Current Account |  |  | £1.00 |
|  |  |  | Deposit Account |  |  | £96,494.61 |
|  |  |  | Reserve Account |  |  | £31,180.47 |
|  |  |  | Total bank balance |  |  | £127,676.08 |
|  |  |  |  |  |  |  |  |
| Less unpresented cheques |  | Cheque number | 4622 | £75.00 |
|  |  |  |  |   |   | 4624 | £100.00 |
|  |  |  |  |   |  |  |   |
|  |  |  |  |   |  |  |   |
|  |  |  |  |   |  |  |   |
|  |  |  |  | Total |  |  | £175.00 |
|  |  |  |  |  |  |  |  |
| Add cash/cheques received not yet banked |  |  |  | £0.00 |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| Other adjustments |  |  |   |  |  |   |
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|  |  |  |  |  |  |  |  |
| **Reconciled Balance** |  |  |  |  |  | **£127,501.08** |
| **(as at 31/12/21)** |  |  |  |  |  |   |