**MINUTES OF THE PONTARDDULAIS TOWN COUNCIL MEETING HELD ON THE 3RD MARCH 2022**

**PRESENT:** Cllr D. Beynon (Mayor) Cllr G. John

 Cllr A. Wilson Cllr R. John

 Cllr C. Evans Cllr R. Jenkins

 Cllr H. Roberts Cllr J. Harris

 Cllr R. Harris Cllr K. Williams

There were no members of the public present.

**171. APOLOGIES FOR ABSENCE:**

Apologies for absence were received from Councillors P. Downing, A. Cascarini, G. Griffiths and K. Griffiths.

**172. TO RECEIVE DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS IN ACCORDANCE WITH THE COUNCIL’S CODE OF CONDUCT:**

There were no declarations received.

**173. TO RECEIVE AND CONSIDER THE MINUTES OF THE COUNCIL MEETING HELD ON THE 3RD FEBRUARY 2022:**

The above minutes were accepted as a true record.

**(a) Christmas sleigh (Min No 157(d)):**

The Clerk informed Members that the Christmas sleigh had been booked.

**(b) To consider and determine the purchase of hall letting software for the Institute (Min No 167):**

The Clerk stated that he had been trialling the above software and it was agreed that it be purchased in readiness for the new financial year.

**174. TO RECEIVE AND CONSIDER THE MINUTES OF THE SPECIAL EVENTS COMMITTEE MEETING HELD ON THE 15TH FEBRUARY 2022:**

Cllr H. Roberts, chairman of the committee, reported on the above minutes. It was agreed that the Clerk contacts the rugby and football clubs regarding the possible use of their grounds for the Coedbach Park centenary concert.

**175. TO RECEIVE A REPORT ON THE TRAFFIC ASSESSMENT AT JUNCTION 48 OF THE M4:**

The Mayor wished to thank Mr A. Capp for his continued assistance with the above traffic assessment. Members had received a copy of the report and it was agreed that it be posted on the Council’s Facebook page and distributed to all relevant organisations.

**176. TO RECEIVE AN UPDATED REPORT ON THE COUNCL’S PROVISION OF DEFIBRILLATORS IN THE AREA:**

Cllr J. Harris reported on the following:

* Seven defibrillators in place;
* Defibrillator map ready;
* Three maps – The Institute, Library and hopefully the new Co-operative;
* Distribute A4 size maps to all local businesses;
* Suggestion that the A4 maps be distributed to all properties in the area;
* Training in April/May.

**177. TO RECEIVE REPORTS FROM COUNTY WARD MEMBERS:**

The County Ward Members were not present. Members considered the following Notice of Motion from Councillors P. Downing, c. Evans, A. Wilson, J. Harris and R. Harris:

***Notice of Motion – Invasion of Ukraine***

***Notice of Motion from Councillors P Downing, C Evans, A Wilson, J Harris, R Harris****.*

*“We ask that Pontarddulais Town Council lends its full backing to the City and County of Swansea’s support regarding the current situation in the Ukraine.*

*The aggression shown by Russia is a clear act of terrorism against the Ukrainian people. The Ukraine is a nation that the United Kingdom support and this action is deplorable on every level.*

*We support the City and County of Swansea in its condemnation of the unacceptable aggression that President Putin has taken against the people of Ukraine, bringing war once more to the continent of Europe.*

*We stand in solidarity with the people of Ukraine.*

*The City and County of Swansea is known for being a City of Sanctuary and as such, stand ready to support any people who are displaced following the terrible action taken by the President of Russia by invading a sovereign state.*

*We will support all efforts to secure a peaceful and diplomatic solution and for conflict and loss of life to be avoided”.*

**Resolved** that the above Notice of Motion be accepted and the Clerk forward it to the City and County of Swansea.

**178. TO RECEIVE AND CONSIDER ANY URGENT MATTERS FROM TOWN COUNCILLORS:**

There were no urgent matters to consider.

**179. TO ANSWER QUESTIONS FROM COUNCILLORS (3 CLEAR DAYS’ NOTICE OF ANY QUESTION HAVING BEEN GIVEN TO THE PERSON TO WHOM IT IS ADDRESSED):**

There were no questions tabled.

**180. TO RECEIVE AND CONSIDER REPORTS FROM THE CLERK:**

The following correspondence was received and noted:

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| (a) Treasurer Llandeilo Talybont Church – Old Churchyard on the marsh; |
| (b) Cllr K. Griffiths – goats on Bolgoed Road; |
| (c) OVW – training January, February & March; |
| (d) Cllr P. Downing – Pontarddulais SRIC bid; |
| (e) OVW - Dwr Cymru Welsh Water's Draft Water Resources Management Plan 2024 - Pre Consultation; |
| (f) Cllr K. Griffiths - Community Cohesion - Our Unsung Community Heroes Nominations Poster; |
| (g) OVW - Report on Section 47Multi Location Meetings; |
| (h) Getting Around Focus Group - Community Led Transport Solutions; |
| (i) Swansea Council - Community Council Precept 2022/23; |
| (j) Older People Wales - Opportunities and Events; |
| (k) Welsh Gov. - Welsh Government’s 'Consultation on how to measure the inclusion of migrants in Wales; |
| (l) OVW - Nature and Us – the national conversation about Wales’ natural environment;  |
| (m) Welsh Gov. - Coronavirus COVID-19 News 14012022; |
| (n) Problem youths complaint; |
| (o) NJD - Small Business Market; |
| (p) Sgt. Rees – police reply to problem youths complaint – agreed that Sgt. Rees be invited to the next Council meeting; |
| (q) NJD – Small Business Market – further information – agreed that the Council supports the proposal; |
| (r) AC – assessment of junction 48; |
| (s) Cllr Downing – storm damage update; |
| (t) Cllr P. Downing – Queen’s Jubilee; |
| (u) Boundary Commission – Public Hearing;  |
| (v) Swansea Council – Swansea RDP News; |
| (w) PEDW Infrastructure – Brynrhyd Solar; |
| (x) Cllr P. Downing – Queen’s Jubilee; |
| (y) Swansea Council - Swansea Public Services Board: Draft Assessment of Local Well-being 2022; |
| (z) OVW – Older People’s Commissioner’s Newsletter; |
| (aa) OVW – February and March training reminder; |
| (bb) Independent Remuneration Panel for Wales Annual Report - February 2022; |
| (cc) Cllr P. Downing - Local Bus Bulletin 17 - 27th February 2022; |
| (dd) Cllr J. Harris – Defibrillator map; |
| (ee) OVW – renewal of membership – agreed to renew th Council’s membership; |
| (ff) AC - Feedback on the public consultation and independent examination of the Swansea LDP; |
| (gg) OVW – News Bulletin; |
| (hh) OVW - The Big Jubilee Lunch; |
| (ii) Older People Wales - Information Highlights – March; |
| (jj) County Councillors - Rates Relief for Retail, Leisure and Hospitality Businesses 2022/2023.**181. TO RECEIVE AND CONSIDER REPORTS FROM THE GRANTS OFFICER:** The Grants Officer informed Members that the Heritage Working Group had met recently. He was hopeful of making a grant application for a feasibility study into the provision of a heritage centre and future in person engagement with the local community.**182.** **TO RECEIVE AND CONSIDER REPORTS FROM THE MAYOR:**The Mayor reported on his civic duties during the past month.**183. TO RECEIVE AND CONSIDER REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES:**Cllr G. John advised Members that the local produce market would recommence on Wednesday 13th April but she and the Clerk would not be available on that date. Members were confident that volunteers would be available on the day.**184. TO CONSIDER AND DETERMINE FINANCIAL ASSISTANCE TOWARDS THE GRAVEYARDS AT CAPEL Y TRINITI, GOPPA CHAPEL AND LLANDEILO TALYBONT S TEILO’S CHURCHYARD:****RESOLVED** that each of the above churches/chapels receives a grant of £300 (three hundred pounds) towards the maintenance of their graveyards.**185. TO CONSIDER AND DETERMINE APPLICATIONS FOR FINANCIAL ASSISTANCE FROM LOCAL ORGANISATIONS:**It was pointed out that the Council’s Grant Awarding Policy states that applications should firstly be considered by the Policy and Resources Committee. The Clerk agreed to call a committee meeting as a matter of urgency.**186. TO AUTHORISE AND APPROVE THE EXPENDITUE FOR THE MONTH OF FEBRUARY 2022:**The above expenditure was authorised and approved.See Appendix”A”.**187. TO RECEIVE A MONTHLY INCOME REPORT AND BANK RECONCILIATION FOR THE MONTH OF FEBRUARY 2022:**The above reports were accepted.See attached appendices.**188.** **TO RECEIVE PLANNING APPLICATIONS PREVIOUSLY CIRCULATED TO ALL MEMBERS:**(i) Tir Bach Farm, Dantwyn Road junction with Heol y Cae to Llandremor Ganol - Construction of six self- contained one person homes, communal spaces, support & staff facilities adjacent to the existing care facility;(ii) 19 Golwg y Twr, Pontarddulais - Conversion of garage to living accommodation with front bay window & canopy & first floor side extension; |
|  (iii) 68 James Street, Pontarddulais - Two storey extension to eastern side of the house, two storey extension to the western side of the house, two storey rear extension and a rear conservatory (Non Material Amendment to planning permission 2019/2589/ granted 28th February 2020) to amend the rear conservatory to a single storey rear extension and the addition of a rear juliet balcony | 68 James Street Pontarddulais Swansea SA4 8HZ;(iv) Pontarddulais Comprehensive School - Installation of a new Muga 2G playing surface in place of the existing playing surface and replacement fencing.It was agreed to object to application (i) above on the grounds that there would be increased traffic flow to and from the site and Pontarddulais does not have the facilities to support the venture. |

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| **CYNGOR TREF PONTARDDULAIS TOWN COUNCIL** |
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| **APPENDIX "A"** |
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| **Expenditure transactions for the month of February 2022** |  |  |  |
|  |  |  |  |  |
| **Name** | **Particulars** | **Net** | **Vat** | **Total** |
| Caretaker | Reimb. Cleaning materials | £8.60 | £0.00 | £8.60 |
| Dwr Cymru | Water/sewerage charges | £757.76 | £0.00 | £757.76 |
| British Gas  | Monthly gas | £372.56 | £74.51 | £447.07 |
| ESPO | Cleaning materials | £17.15 | £3.43 | £20.58 |
| ESPO | Toilet materials | £23.85 | £4.77 | £28.62 |
| Cathedral Leasing | 2 No. san. units | £17.33 | £3.47 | £20.80 |
| Salaries | 4 No. February salaries | £2,922.74 | £0.00 | £2,922.74 |
| Gifts2Impress | Jubilee rulers | £1,488.00 | £297.60 | £1,785.60 |
| Lloyds Bank | Service charge | £9.55 | £0.00 | £9.55 |
| **TOTAL** |   | **£5,617.54** | **£383.78** | **£6,001.32** |

**MONTHLY INCOME REPORT – FEBRUARY 2022**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 03-Feb | 53/21 | Birthday Party | Room hire |  | £20.00 |  |  |  |  |  | £20.00 |  |
| 07-Feb | 51/21 | Slimming World | Room hire |  | £120.00 |  |  |  |  |  | £120.00 |  |
| 07-Feb | 52/21 | Karate |  | Room hire |  | £130.00 |  |  |  |  |  | £130.00 |  |
| 07-Feb | 55/21 | Carmel |  | Room hire |  | £75.00 |  |  |  |  |  | £75.00 |  |
| 09-Feb |  | Lloyds Bank |  | Interest |  |  |  | £0.74 |  |  |  | £0.74 |  |
| 09-Feb |  | Lloyds Bank |  | Interest |  |  |  | £0.26 |  |  |  | £0.26 |  |
| **Monthly totals** |  |  |  |  |  |  |  | **£1.00** |  | **£0.00** | **£0.00** | **£346.00** | **£133,412.59** |

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| **Cyngor Tref Pontarddulais Town Council** |
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| **Bank Reconciliation** |  | **Feb-22** |  |  |  |  |
|  |  |  |  |  |   |  |  |
| Balance brought forward |  |  |  |  | **£116,140.48** |
|  |  |  |  |  |  |  |   |
| Add total receipts as per R & P Book |  |  |  | £346.00 |
|  |  |  |  |  |  |  |  |
| Less total payments as per R & P Book |  |  |  | £6,001.32 |
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| **Balance carried forward** |  |  |  |  | **£110,485.16** |
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| Bank balances |  |  |  |  |  |  |
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| Closing bank balances |  |  |  |  |  |
| (as per bank statements as at 28/02/22) |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  | Current Account |  |  | £1.00 |
|  |  |  | Deposit Account |  |  | £79,303.16 |
|  |  |  | Reserve Account |  |  | £31,181.00 |
|  |  |  | Total bank balance |  |  | £110,485.16 |
|  |  |  |  |  |  |  |  |
| Less unpresented cheques |  | Cheque number |   |   |
|  |  |  |  |   |   |   |   |
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|  |  |  |  |   |  |  |   |
|  |  |  |  | Total |  |  | £0.00 |
|  |  |  |  |  |  |  |  |
| Add cash/cheques received not yet banked |  |  |  | £0.00 |
|  |  |  |  |  |  |  |  |
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| Other adjustments |  |  |   |  |  |   |
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| **Reconciled Balance** |  |  |  |  |  | **£110,485.16** |
| **(as at 28/02/22)** |  |  |  |  |  |   |