**MINUTES OF THE PONTARDDULAIS TOWN COUNCIL MEETING HELD ON THE 7TH APRIL 2022 (REMOTE ACCESS)**

**PRESENT:** Cllr D. Beynon (Mayor) Cllr A. Wilson

 Cllr G. John Cllr J. Harris

 Cllr K. Griffiths Cllr C. Evans

 Cllr R. Jenkins Cllr R. John

 Cllr K. Williams Cllr P. Downing

 Cllr A. Cascarini

There were no members of the public present.

**189. APOLOGIES FOR ABSENCE:**

An apology for absence was received from Mr M. Beardshaw, Grants Officer.

**190. TO RECEIVE DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS IN ACCORDANCE WITH THE COUNCIL’S CODE OF CONDUCT:**

There were no declarations received.

**191. TO RECEIVE AND CONSIDER THE MINUTES OF THE COUNCIL MEETING HELD ON THE 3RD MARCH 2022:**

The above minutes were accepted as a true record.

**(a) To receive an updated report on the Council’s provision of defibrillators in the area:**

Cllr J. Harris advised Members that she was awaiting completion of the defibrillator in Macmillan Distribution prior to completion of the map. She also stated that Macmillan were contributing £1,000 towards the defibrillator. Due to a lack o information rom the railway authorities the defibrillator in the railway station would not be on the map. It was agreed that Macmillan be thanked for their kind donation.

**192. TO RECEIVE A REPORT FROM SOUTH WALES POLICE:**

Sgt. Rees informed members that comparing the first three months of this year with last year there was a reduction in anti-social behaviour complaints from 67 to 36. Similarly crime reports were down from 96 last year to 94 this year. He agreed that for a future meeting he would differentiate between 999 calls and 101 calls.

**193. TO RECEIVE AND CONSIDER THE MINUTES OF THE ESTATES, DEVELOPMENT AND REGENERATION COMMITTEE MEETING HELD ON THE 28TH MARCH 2022:**

Cllr A. Wilson reported on the above meeting. It was agreed to accept the following recommendations:

* Increase the room hire charge by 15% from the existing £10.00 per three hour session or part thereof to £11.50 per three hour session or part thereof:
* Increase the hall hire charge by 15% from the existing £15.00 per three hour session or part thereof to £17.25 per three hour session or part thereof:
* Increase the Saturday and Sunday supplement by 15% from the existing £10.00 to £11.50;
* Coffee mornings, charity functions etc to be charges £17.25;
* Concerts etc to be charged £50.

It was agreed that children’s parties be increased to £28.75 per three hour session or part thereof.

**194. TO RECEIVE AND CONSIDER THE MINUTES OF THE SPECIAL EVENTS COMMITTEE MEETING HELD ON THE 31ST MARCH 2022:**

Cllr J. Harris reported on the above meeting. The Clerk advised Members that he had been in contact with the Agricultural Society who would not be meeting until the 20th April. A site visit had been arranged in Coedbach Park on the 6th April, which was attended by some members of the committee and representatives from Friends of Coedbach Park. It was agreed that the event should be rearranged to include:

* Activities for adults and children, commencing at 10.00am and continuing to 10.00pm;
* Marquee in car park adjacent to the rugby ground;
* Musical events in marquee with local artists involved;
* Compare and DJ to be approached;
* Police, Fire Service and St John Ambulance to be invited;
* Local food outlets to be invited to cater during the day;
* The local clean-up team be invited to clear the site the following day;
* Security to be provided;
* Rugby club invited to supply alcohol with members of the public being invited to provide non glass containers;
* No vehicles to be allowed in the park with possible provision for disabled parking near the tennis courts.

It was agreed that the Special Events Committee be given plenary powers to spend within the Special Events budget.

**195. TO RECEIVE REPORTS FROM COUNTY WARD MEMBERS:**

County Councillor K. Griffiths reported on the following:

* New Co-operative store;
* Active travel route (cycle track);
* Vacant shops;
* Graig Merthyr Commemorative stone.

County Councillor P. Downing reported on the following:

* New Co-operative store;
* Active travel route;
* New playground equipment in Coedbach Park;
* One-to-one basket ball area in Coedbach Park;
* Economic Recovery Grants – successful in receiving funding for an outdoor gym near the zip wire area in Coedbach Park.

**196. TO RECEIVE AND CONSIDER ANY URGENT MATTERS FROM TOWN COUNCILLORS:**

There were no urgent matters to consider.

**197. TO ANSWER QUESTIONS FROM COUNCILLORS (3 CLEAR DAYS NOTICE OF ANY QUESTION HAVING BEEN GIVEN TO THE PERSON TO WHOM IT IS ADDRESSED):**

There were no questions tabled.

**198. TO RECEIVE REPORTS FROM THE CLERK:**

The following correspondence was received:

|  |  |
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|  |  |
|  | Cllr R. John - Welsh Government Correspondence - OC-00365-22 |
|  | Cllr R. Harris - Dementia Hwb Swansea |
|  | OVW - We want to help your community – My Tree, our forest |
|  | OVW - Welcome to your Vote Campaign - Thursday 10 March |
|  | Audit Wales – We’re seeking views on the Auditor General’s work programme |
|  | Cllr R. John- hoax emails |
|  | Welsh Gov. - National Forest for Wales News |
|  | Swansea Council - Local Elections 2022 |
|  | 4theregion - Please come to Swansea on 17th March!  |
|  | OVW - Nature Courses |
|  | Swansea Council - Apply for RDP funding |
|  | AC - Feedback on the public consultation and independent examination of the Swansea LDP |
|  | Welsh Gov - Ukrainian Refugee Crisis |
|  | Play Wales - Call for action to improve play opportunities for disabled children |
|  | OVW - Co-ordinating Volunteers to respond to emergency situations in Wales |
|  | AC - COMPLAINT REF. 202002962 MALADMINISTRATION OF THE SWANSEA LDP |
|  | Smith & Love Planning Consultants - Pre-Application Consultation - Macmillan Distribution Ltd Lye Industrial Estate |
|  | Audit Wales – Notice of Audit 2022 - 23 |
|  | Audit Wales – additional information |
|  | OVW – April training dates |
|  | SCVS – Mynydd y Gwair support for Queen’s Jubilee |
|  | SCVS – Mynydd y Gwair support for Queen’s Jubilee |
|  | OVW - Have your say on the new ‘Innovation Strategy for Wales’ |
|  | Play Wales - Playday 2022 - the theme is … |
|  | Law Commission - Law Commission's report on Regulating Coal Tip Safety in Wales |
|  | OVW – Big Meadow Search |
|  | Older People Wales - UK Covid-19Inquiry - Terms of Reference Consultation |
|  | Welsh Gov. - Coronavirus COVID-19 News 25032022 |
|  | Swansea Council - Elections May 5 2022 |
|  | OVW - the Corporate Joint Committee (General) (No.2) (Wales)Regulations 2022 (covering email for stakeholders) |
|  | OVW - Smarter working: a remote working strategy for Wales |
|  | OVW - Manifesto for The Future |
|  | OVW - Can you help? - Nature and us |
|  | Older People Wales – Liberty Protection Safeguards (LPS) Consultation |
|  | Heart of Wales Line - Latest news from the Heart of Wales Line |
|  | FORMAL COMPLAINT RELATING TO COBH FUNDRAISING EVENT AT MECHANIS INSTITUTE |
|  | Highland Terrace, Pontarddulais |
|  | Highland Terrace, Pontarddulais (2) |
|  | Bont Elim Community Church – grant fund |
|  | Cllr C. Evans – Staffing |
|  | Welsh Gov. - Preparation and Publication of Statutory Financial Accounts for2021-22 |

**(i) Mynydd y Gwair support for Queen’s Jubilee:**

The Mynydd y Gwair Community Fund was making available a one-off payment of £500 to eligible communities in support of the Queen’s Jubilee celebrations. It was agreed to increase the amount to £1,000 and invite local organisations to apply for funding.

**(ii) Bont Elim Community Church – request for financial assistance towards the Queen’s Jubilee Celebrations:**

It was agreed that the above Church be invited to apply or funding as per the above minute.

It was agreed that correspondence relating to the Cobh fundraising event complaint and the staffing correspondence from Cllr C. Evans be discussed later in the meeting.

**199. TO RECEIVE AND CONSIDER REPORTS FROM THE GRANTS OFFICER:**

The Grants Officer had requested the Clerk to advise Members that he would be submitting the RDP grant application over the coming weekend.

**200. TO RECEIVE AND CONSIDER REPORTS FROM THE MAYOR:**

The Mayor reported on his civic duties over the past month.

**201. TO RECEIVE AND CONSIDER REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES:**

Cllr G. John advised Members that the Local Produce Market would be recommencing in the Institute on Wednesday 13th April. No decision had yet been made concerning the Children’s film.

**202. TO AUTHORISE AND APPROVE THE EXPENDITURE FOR THE MONTH OF MARCH 2022:**

The above expenditure was authorised and approved.

See Appendix “A”.

**203. TO RECEIVE A MONTHLY INCOME REPORT AND BANK RECONCILIATION FOR THE MONTH OF MARCH 2022:**

The above reports were accepted.

See attached appendices.

**204. TO RECEIVE PLANNING APPLICATIONS PREVIOUSLY CIRCULATED TO ALL MEMBERS:**

(i) Troedyrhiw, Pontarddulais – detached agricultural building;

(ii) Pantyffynnon House, Heol Ddwr, Pontarddulais – retention of use of outbuilding as a gun shop and workshop, two storey extension to outbuilding to provide additional workshop space, WC and first floor living accommodation;

(iii) 21 Dantwyn Road, Pontarddulais – two storey side and single storey rear extension;

(iv) Land rear of 12 Bolgoed Road and off Church Lane, Pontarddulais – detached dwelling (reserved matters);

(v) 75 Pentre Road, Pontarddulais – single storey rear extension.

There were no observations concerning the above applications.

**205. Formal complaint following the Cobh fundraising event at the Institute Pontarddulais:**

After considerable discussion it was agreed:

(a) a sub committee made up of Councillors R. Harris, J. Harris and K. Williams investigates the complaint;

(b) the Grants Officer be invited to take the minutes of the sub-committee meeting;

(c) the caretaker be requested to submit a medical paper stating that he is either fit or unfit to undertake his duties.

It was agreed that the Clerk writes to all town councillors not standing at the forthcoming elections expressing the Councils gratitude for all the work they had undertaken during their term/s of office.

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| **CYNGOR TREF PONTARDDULAIS TOWN COUNCIL** |
|  |  |  |  |  |
|  | **APPENDIX "A"** |  |  |  |
|  |  |  |  |  |
| **Expenditure transactions for the month of March 2022** |  |  |  |
|  |  |  |  |  |
| **Name** | **Particulars** | **Net** | **Vat** | **Total** |
| Vision ICT | Website hosting & support | £165.00 | £33.00 | £198.00 |
| British Gas  | Monthly electricity - February | £320.12 | £16.00 | £336.12 |
| British Gas  | Dantwyn electrical point - February | £13.72 | £0.68 | £14.40 |
| Morgan & Morgan | Printing charges | £7.00 | £1.40 | £8.40 |
| British Gas  | Monthly gas | £404.01 | £80.80 | £484.81 |
| Chris Morris | Window cleaning | £25.00 | £0.00 | £25.00 |
| Goppa Chapel | Graveyard maintenance grant | £300.00 | £0.00 | £300.00 |
| St Teilo Llandeilo Talybont | Graveyard maintenance grant | £300.00 | £0.00 | £300.00 |
| Capel y Triniti | Graveyard maintenance grant | £300.00 | £0.00 | £300.00 |
| Cathedral Leasing | Hire of 2 No san. Units | £17.33 | £3.47 | £20.80 |
| Tirgwaidd Farm Maintenance | Footpath maintenance | £1,325.00 | £265.00 | £1,590.00 |
| Salaries | 4 No. monthly salaries | £2,922.54 | £0.00 | £2,922.54 |
| Vision Impaired Group | Financial assistance | £250.00 | £0.00 | £250.00 |
| U3A | Financial assistance | £250.00 | £0.00 | £250.00 |
| Junior Cricket | Financial assistance | £250.00 | £0.00 | £250.00 |
| Glynhir W. I. | Financial assistance | £250.00 | £0.00 | £250.00 |
| Town Band | Financial assistance | £250.00 | £0.00 | £250.00 |
| Pontarddulais Bowls Club | Financial assistance | £250.00 | £0.00 | £250.00 |
| Glynhir W. I. | Financial assistance | £250.00 | £0.00 | £250.00 |
| Family History Club | Financial assistance | £250.00 | £0.00 | £250.00 |
| Junior Football | Financial assistance | £250.00 | £0.00 | £250.00 |
| Pontarddulais AFC | Financial assistance | £250.00 | £0.00 | £250.00 |
| Cymdeithas Owain Glyndwr | Financial assistance | £250.00 | £0.00 | £250.00 |
| Cymdeithas Owain Glyndwr | Financial assistance | £250.00 | £0.00 | £250.00 |
| Junior rugby | Financial assistance | £250.00 | £0.00 | £250.00 |
| Work Play Hub | Financial assistance | £250.00 | £0.00 | £250.00 |
| Graig Merthyr Bowls Clu b | Financial assistance | £250.00 | £0.00 | £250.00 |
| Shiru Karate | Financial assistance | £250.00 | £0.00 | £250.00 |
| Festival Committee | Financial assistance | £250.00 | £0.00 | £250.00 |
| British Gas  | Dantwyn electrical point - March | £12.39 | £0.61 | £13.00 |
| British Gas  | Monthly electricity - March | £369.34 | £18.46 | £387.80 |
| Lloyds Bank | Service charge | £8.70 | £0.00 | £8.70 |
| Clerk | Postage/paper | £33.94 | £0.00 | £33.94 |
| **TOTAL** |  | **£10,774.09** | **£419.42** | **£11,193.51** |

**INCOME REPORT – MARCH 2022**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 03-Mar | 66/21 Birthday party |  | Room hire |  | £25.00 |  |  |  |  |  | £25.00 |  |
| 03-Mar | 61/21 | Slimming World | Room hire |  | £120.00 |  |  |  |  |  | £120.00 |  |
| 03-Mar | 59/21 | Scrapbook Club | Room hire |  | £30.00 |  |  |  |  |  | £30.00 |  |
| 07-Mar | 58/21 | Karate |  | Room hire |  | £145.00 |  |  |  |  |  | £145.00 |  |
| 07-Mar | 65/21 | K. Chessa |  | Room hire |  | £20.00 |  |  |  |  |  | £20.00 |  |
| 09-Mar | 60/21 | Town Band |  | Room hire |  | £30.00 |  |  |  |  |  | £30.00 |  |
| 09-Mar | 64/21 | Cor Glandulais | Room hire |  | £60.00 |  |  |  |  |  | £60.00 |  |
| 09-Mar |  | Lloyds Bank |  | Interest |  |  |  | £0.62 |  |  |  | £0.62 |  |
| 09-Mar |  | Lloyds Bank |  | Interest |  |  |  | £0.24 |  |  |  | £0.24 |  |
| 16-Mar | 62/21 | Carmel |  | Room hire |  | £100.00 |  |  |  |  |  | £100.00 |  |
| 18-Mar |  | Owain Glyndwr Soc | Refund following failed payment |  |  |  |  | £250.00 | £250.00 |  |
| 22-Mar |  | W.I.  |  | Refund Grant |  |  |  |  |  | £250.00 | £250.00 |  |
| 28-Mar | 63/21 | Senior Citizens | Room hire |  | £60.00 |  |  |  |  |  | £60.00 |  |
| 30-Mar | 57/21 | W. I. |  | Room hire |  | £25.00 |  |  |  |  |  | £25.00 |  |
| **Monthly totals** |  |  |  |  |  | **£615.00** | **£0.00** | **£0.86** | **£0.00** | **£0.00** | **£500.00** | **£1,115.86** | **£134,734.45** |

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| **Cyngor Tref Pontarddulais Town Council** |
|  |  |  |  |  |  |  |  |
| **Bank Reconciliation** | **Mar-22** |  |  |  |  |
|  |  |  |  |  |   |  |  |
| Balance brought forward |  |  |  |  | £110,485.16 |
|  |  |  |  |  |  |  |   |
| Add total receipts as per R & P Book |  |  |  | £1,115.86 |
|  |  |  |  |  |  |  |  |
| Less total payments as per R & P Book |  |  |  | £11,193.51 |
|  |  |  |  |  |  |  |  |
| **Balance carried forward** |  |  |  |  | **£100,407.51** |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| Bank balances |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| Closing bank balances |  |  |  |  |  |
| (as per bank statements as at 31/03/22) |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  | Current Account |  |  | £1.00 |
|  |  |  | Deposit Account |  |  | £69,225.27 |
|  |  |  | Reserve Account |  |  | £31,181.24 |
|  |  |  | Total bank balance |  |  | **£100,407.51** |
|  |  |  |  |  |  |  |  |
| Less unpresented cheques |  | Cheque number |   |   |
|  |  |  |  |   |   |   |   |
|  |  |  |  |   |  |  |   |
|  |  |  |  |   |  |  |   |
|  |  |  |  |   |  |  |   |
|  |  |  |  | Total |  |  | £0.00 |
|  |  |  |  |  |  |  |  |
| Add cash/cheques received not yet banked |  |  |  | £0.00 |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| Other adjustments |  |  |   |  |  |   |
|  |  |  |   |
|   |  |  |  |  |  |  |   |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| **Reconciled Balance** |  |  |  |  | **£100,407.51** |
| **(as at 31/03/22)** |  |  |  |  |  |   |