

**MINUTES OF THE PONTARDDULAIS TOWN COUNCIL MEETING HELD ON THE
2ND MARCH 2023**

<u>PRESENT:</u>	Cllr H. Roberts	Cllr J. Harris
	Cllr R. Harris	Cllr J. Beynon
	Cllr K. Williams	Cllr D. Beynon
	Cllr R. Jenkins	

In the absence of the Chair and Vice Chair, Cllr H. Roberts was elected as Chair for the meeting.

Fifteen minutes prior to the commencement of business members of the public were invited to ask questions.

Mr A. Capp asked if the clerk intended contacting the Chief Executive of Swansea Council for a response to the letter sent on 9th February 2023. The Clerk informed Mr Capp that this would be done the following day.

164. Apologies for absence.

Apologies were received from Cllr K. Griffiths (Mayor), Cllr C. Evans, Cllr A. Wilson, Cllr J. Johnstone, Cllr P. Downing, Cllr W. Jones and Cllr S. Lloyd-Janes.

165. To receive declarations of personal and/or prejudicial interest from Members in accordance with the Council's Code of Conduct

There were no declarations received.

166. To receive and consider the minutes of the Council meeting held on the 2nd February 2023.

The above minutes were accepted as a true record.

167 To receive and consider the minutes of the Special Events Committee meeting held on the 21st February 2023

The above minutes were accepted.

Councillors to be available during the festival period to support with various event tasks.

Swansea Pipers to be booked for event.

168 To receive and consider the minutes of the Policy and Resources Committee meeting held on the 22nd February 2023.

The above minutes were accepted.

Recommend to Policy & Resources Committee that honorarium payments/one-off donations be non-taxable and recommended to Council for agreement.

It was agreed that Cllr P. Downing and Cllr J. Harris to meet with Caretaker asap to discuss job description.

Financial Assistance applications – thirteen applications met the requirements of the policy, five did not meet the policy. It was **AGREED** the successful organisations are to receive the requested amounts.

169(a) To consider matters relating to One Voice Wales.

It was **AGREED** to continue with membership of One Voice Wales.

169(b)

Cllr Harris reported that a public meeting is being arranged in the next three weeks to discuss the proposals from Persimmon.

170. To discuss defibrillator census and training.

Cllr Harris is working on the defibrillator census received from OVW. Defibrillator training to be circulated to groups in town.

171. To update on memorial for paramedic.

Clerk to proceed with arrangements and apply for planning if required.

172. To propose new crematorium columbarium.

Clerk to contact Swansea Council to request columbarium for cemetery.

173. To receive reports from County Ward members.

No reports received.

174. To receive and consider any urgent matters from town councillors

None Received.

175 To receive and consider reports from the Clerk.

Special events to discuss celebratory events to mark coronation.
Disabled parking arrangements to be made for events in Institute.

176. To receive and consider reports from the Mayor.

No reports received.

177. To receive and consider reports from representatives on outside bodies.

None received

178 To fill the casual vacancy that exists in the Dulais East Ward.

Two applications were received for the vacancy. Voting papers were issued to councillors. The majority vote was for Ms Emma Horne. The Clerk will notify the candidates.

179. To authorise and approve the expenditure for the month of February 2023 (Appendix A).

The above expenditure was authorised and approved.
Appendix A.

180. To authorise and approve the income and reconciliation for the month of February 2023 (Appendix B).

The above income and reconciliation was authorised and approved.
Appendix B.

181. To receive planning applications previously circulated to all Members.

There were no observations made regarding the above applications.

APPENDIX A

Expenditure transactions for the month of February 2023

Expenditure transactions for the month of February 2023

Name	Particulars	Net	Vat	Total
British Gas	Gas supply	£287.09	£57.41	£344.50
Timpson	Lock	£8.00	£0.00	£8.00
Clerk Reimbursement	Asda Soup supplies	£17.90	£0.00	£17.90
Clerk Reimbursement	Booker Soup supplies	£60.77	£4.50	£65.27
Clerk Reimbursement	Nisbett Soup supplies	£123.51	£24.70	£148.21
Clerk Reimbursement	Vacuum/kitchen supplies	£228.25	£3.00	£231.25
CI Morris	Window cleaner	£50.00	£0.00	£50.00
PTFC	Readjustment AJ	£425.40	£0.00	£425.40
Clerk Reimbursement	Soup supplies	£30.00	£0.00	£30.00
Cathedral hygiene	Sanitation	£17.33	£3.47	£20.80
Salaries	Salaries	£2,866.48	£0.00	£2,866.48
Southern Electric	Electricity	£86.29	£4.31	£90.60
Dwr Cymru	Water	£1,187.64	£0.00	£1,187.64
Community Cinema Group	Cinema	£50.00	£0.00	£50.00
KD Gardening Services	Waste collection	£33.00	£0.00	£33.00
ESPO	Cleaning supplies	£87.43	£17.49	£104.92
Clerk Reimbursement	Booker Soup supplies	£22.79	£0.00	£22.79
Clerk Reimbursement	Tesco Soup supplies	£5.90	£0.00	£5.90
Black Country Metal	Post box	£125.00	£25.00	£150.00
ESPO	Admin	£16.65	£3.33	£19.98
Lloyds	Service charge	£7.85	£0.00	£7.85
TOTAL		£5,737.28	£143.21	£5,880.49

APPENDIX B

MONTHLY INCOME – February 2023

06-Feb	Karate	£138.00						£138.00	
07-Feb	Sewing class	£46.00						£46.00	
09-Feb	Lloyds bank interest			£55.39				£55.39	
	Lloyds bank interest			£14.67				£14.67	
13-Feb	Scrapbook room hire	£23.00						£23.00	
22-Feb	Nisbett - Clerk payment refund soup bowls						£115.15	£115.15	
24-Feb	Carmel	£69.00						£69.00	
24-Feb	Merched Y Wawr	£17.25						£17.25	
24-Feb	Senior Citizens	£69.00						£69.00	
24-Feb	Glynhir WI	£11.50						£11.50	
24-Feb	Glynhir WI Hire of hall - birthday	£46.00						£46.00	
25-Feb	party CC	£30.00						£30.00	
28-Feb	Swansea refund payment						£400.00	£400.00	
Monthly totals		£449.75	£0.00	£70.06	£0.00	£0.00	£515.15	£1,034.96	£141,983.59
Year totals		£6,732.14	£123,934.00	£178.80	£6,185.82	£2,739.96	£2,263.02	£141,983.59	

Bank Reconciliation – February 2023

Balance brought forward		£125,620.87
Add total receipts as per R & P Book		£1,034.96
Less total payments as per R & P Book		£5,880.49
Balance carried forward		£120,775.34
Bank balances		
Closing bank balances (as per bank statements as at 28/02/22)		
	Current Account	£2.00
	Deposit Account	£89,548.91
	Reserve Account	£31,224.43
	Total bank balance	£120,775.34
Less unpresented cheques	Cheque number	
	Total	£0.00
Add cash/cheques received not yet banked		£0.00
Other adjustments		
Reconciled Balance		£120,775.34

02/03/2023