

**MINUTES OF THE HR & TRAINING COMMITTEE**

**HELD ON MONDAY 11<sup>th</sup> JULY 2023 AT 7.00PM**

**PRESENT:**            Cllr A. Wilson (Chair)                            Cllr C. Evans (Mayor)                            Cllr J. Harris  
                                 Cllr K. Griffiths                                    Clerk H. Davies

The meeting was recorded for minuting purposes and will be deleted once minutes are agreed.

		Who	Date by	Status
1.	<b>APOLOGIES FOR ABSENCE</b> Apologies received from Cllr J. Beynon & Cllr H. Roberts.			
2.	<b>TO RECEIVE DECLARATIONS OF PERSONAL INTEREST FROM MEMBERS IN ACCORDANCE WITH THE COUNCIL'S CODE OF CONDUCT</b> No declarations received			
3.	<b>TO REVIEW AND PROVIDE UPDATES OF ACTIONS OF THE PREVIOUS MINUTES</b> <ul style="list-style-type: none"><li>• Terms of Reference: <b>PROPOSAL</b> to be taken to council for committee to have powers of £2k per annum, for training and external consultancy support costs if required.</li><li>• Clerk has started working on a new councillor induction pack. Once complete this will be circulated to all councillors.</li><li>• Finance &amp; Government toolkit and HR Policy to be included on next meeting agenda.</li><li>• Clerk has obtained statistics of all Welsh councils and is researching the ratio of staff in relation to their precept.</li><li>• Discussion continued regarding increasing staffing for council and it was agreed this would be better determined following the work planned on identifying the council's vision, aims and targets.</li></ul> Clerk to identify availability of committee members on second Wednesday of the month for future meetings. Next steps for compliant is being managed by Chair of committee.	Chair to council  Clerk  Clerk  Future meeting  Clerk  Chair		

<b>4.</b>	<p><b>TO PROVIDE AN UPDATE ON TRAINING</b></p> <p>Clerk shared a copy of the Flick training courses report. It was <b>AGREED</b> a report on courses undertaken by members will be shared at each council meeting.</p>	Clerk		
<b>5.</b>	<p><b>Agenda items for next meeting:</b></p> <ol style="list-style-type: none"> <li>1. Finance &amp; Governance toolkit</li> <li>2. HR Policy</li> <li>3. Competent Person role</li> </ol>			