## **MINUTES OF THE HR & TRAINING COMMITTEE**

## HELD ON TUESDAY 13<sup>TH</sup> FEBRUARY 2024 at 6.30PM

## The meeting was held via TEAMS

## Present:

Councillors	Cllr C. Evans (Chair)	Cllr D. Hardy	Cllr J. Harris
Apologies	Cllr H. Roberts	Cllr A. Wilson	

		Who	Date by	Status
45.	APOLOGIES FOR ABSENCE			
	Cllr H. Roberts, Cllr A. Wilson.			
46.	TO RECEIVE DECLARATIONS OF PERSONAL INTEREST FROM MEMBERS IN ACCORDANCE WITH THE COUNCIL'S CODE OF CONDUCT No declarations received.			
47.	STAFFING MATTERS:			
	a) Staffing structure	Council		
	The staff structure was discussed and agreed. This will be presented to Council for Recommendation.	Council		
	The grant consultant will ensure that where grants for specific projects are submitted, additional staff time will be included where appropriate.			
	b) Job descriptions/adverts	Clerk		

	Clerk to continue work on above.		
c)	) HR consultant outcome Final report sent to Cllr A. Wilson. The HR consultant investigation is now complete.		
d)	) Salary scale increment As agreed at the Policy, Compliance & Finance committee meeting on 26 April 2023, the Clerk's salary will be raised by an increment from spinal point 24 to spinal point 25, from 3 January 2024. A RECOMMENDATION will be made to Council to accept the increment.	Council	

Meeting finished at 19.00