

Pontarddulais Town Council

Co-option Application Form

Adopted May 2025

Full name	
Home address	
Postcode	
Telephone number	
Mobile telephone number	
Email	

PLEASE ANSWER THE YES/NO QUESTIONS CAREFULLY AS THEY SET OUT THE LEGAL QUALIFICATIONS FOR BEING A TOWN COUNCILLOR

QUALIFICATIONS

Are you a British citizen, a Commonwealth citizen or a citizen of a European Union country? Yes/No

Are you 18 or over? Yes/No

(You only need one of the following four qualifications but please say Yes to all that apply)

Are you on the electoral register for the Town? Yes/No

Have you lived either in the town, or within three miles of its boundary, for at least a year? Yes/No

Have you been the owner or tenant of land in the town for at least a year? Yes/No

Have you had your only or main place of work in the town for at least a year? Yes/No

DISQUALIFICATIONS

Are you the subject of a bankruptcy restrictions order or interim order? Yes/No

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A1 4EA.

Have you within the last five years been convicted of an offence in the UK, the Channel islands or the Isle of Man which resulted in a sentence of imprisonment (whether suspended or not) for a period of three months or more without the option of a fine?

Yes/No

Are you disqualified by order of a court from being a member of a local authority?

Yes/No

WHAT YOU CAN BRING TO THE TOWN COUNCIL SKILLS AUDIT

Please tick the boxes below relevant to your knowledge

Specific to Town Council

- ☐ Knowledge of Pontarddulais Town Council in general
- ☐ Knowledge of Pontarddulais Town Council's work specifically
- ☐ Knowledge of the local authority involved with Pontarddulais Town Council
- ☐ Knowledge of the local statutory agencies involved with Pontarddulais Town Council
- ☐ Knowledge of national policy concerning Pontarddulais Town Council

2 General to Parish Council

- ☐ Knowledge of the local area in general
- ☐ Knowledge of current good practice for charities
- ☐ Experience of other voluntary organisations (as committee)
- ☐ Experience of other voluntary organisations (as staff or volunteer)
- ☐ Campaigning
- ☐ Partnership Working
- ☐ Community Development

3 Management/Organisation

- ☐ General Management
- ☐ Financial Management
- ☐ Project Management
- ☐ Monitoring and Evaluation
- ☐ Planning
- ☐ Policy Making

4 Professional

- ☐ Law
- ☐ Accounting
- ☐ IT
- ☐ HR

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- ☐ Marketing/PR
- ☐ Training/Development
- Other please indicate:

5 Committee

- ☐ Chairing
- ☐ Consensus building
- ☐ Energy and Enthusiasm
- ☐ Strategic thinking
- ☐ Governance

Do you have anything you wish to contribute to the Town Council not mentioned above either in terms of experience, knowledge or skills?

Please tell us your reasons for wishing to become a Town Councillor?

Although you have no experience as a Town Councillor what is your perception of the role of a Pontarddulais Town Councillor?

When is your preferred time for attending meetings Day/evening/either

Are there any factors, other than exceptional circumstances, that might prevent you from regularly attending the Monthly Ordinary Meetings?

Are there any local issues that you are particularly interested in that you believe could be of benefit to the community?

What are your hobbies/interests?

Lastly are there any questions you would like to ask us?

As a councillor representing your community you will help keep it a great place to live and work. You will be supported in your role and will be expected to undertake training. You should be comfortable working electronically. You should have a positive outlook and a can-do attitude and be willing to work as part of a team.

Signed.....

Date...../...../20.....

Please return to the Town Clerk

Mrs Susan Rodaway
The Town Clerk/Responsible Finance Officer
The Mechanics Institute
45 St. Teilo Street
Pontarddulais

Email: clerk@pontarddulaistowncouncil.gov.uk

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