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**CYNGOR TREF PONTARDDULAIS TOWN COUNCIL**

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*Correspondence is welcomed in English or Welsh / Croesewir gohebiaeth yn Gymraeg neu’n Saesneg*

 20th December 2024

Dear Member

You are hereby summoned to attend the **Special Events Committee Meeting**, of Pontarddulais Town Council in the Council Chamber/Room 1, Mechanics Institute, 45 St Teilo Street, Pontarddulais on **Tuesday 7th January 2025** at 7pm

If you wish to attend the meeting remotely, please contact the Clerk at clerk@pontarddulaistowncouncil.gov.uk for the Teams link

by Monday 6th January 2025.

*Council meetings are recorded for minute taking purposes and are deleted once minutes are agreed.*

**Questions from the public relating to items on the agenda. (limited to 15 minutes)**

**SPECIAL EVENTS COMMITTEE MEETING AGENDA**

1. **To receive report on Christmas Events**
2. **To discuss learning experiences and consider improvements for Christmas 2025**
3. **To agree dates for Christmas events 2025**
4. **To discuss and agree Christmas Grant reallocation, expenditure and action**
5. **To agree arrangements for Santes Dwynwen disco.**
6. **To discuss Covid Memorial Day and agree a way forward**
7. **To discuss and agree Special Events budget for recommendation to Full Council.**

**Susan Rodaway**

**Town Clerk and RFO**

**Pontarddulais Town Council**

**20/12//2024**