**CYNGOR TREF PONT****ARDDULAIS TOWN COUNCIL**

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*Correspondence is welcomed in English or Welsh / Croesewir gohebiaeth yn Gymraeg neu’n Saesneg.*

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Dear Member

You are hereby summoned to attend the **Estates and Environment Committee Meeting**, of Pontarddulais Town Council in the Council Chamber/Room 1, Mechanics Institute, 45 St Teilo Street, Pontarddulais on **Monday 24th March 2025** at 7pm

If you wish to attend the meeting remotely, please contact the Clerk at [clerk@pontarddulaistowncouncil.gov.uk](mailto:clerk@pontarddulaistowncouncil.gov.uk) for the Teams link

by Friday 21st March 2025.

*Council meetings are recorded for minute taking purposes and are deleted once minutes are agreed.*

**Apologies for Absence**

**Declarations of Interest**

**Questions from the public relating to items on the agenda. (limited to 15 minutes)**

**Estates and Environment Agenda**

1. **To receive quotes for comprehensive Damp Survey at the Institute and agree a way forward**
2. **To receive quotes for Fire Risk Assessment at the Institute and agree a way forward**
3. **Update on Kitchen refurbishment and agree design for installation.**
4. **To discuss Community Asset Transfer of an area of Dantwyn Park for play area and agree a way forward.**
5. **To discuss Biodiversity Action Plan required under Section 6 of the Environment Act (2016) and agree a way forward.**
6. **To discuss proposal regarding CCTV provision**

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Susan Rodaway

Town Clerk

19/03/2025