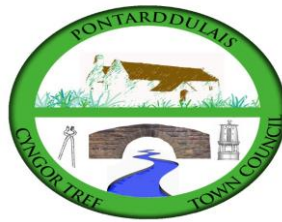


CYNGOR TREF PONTARDDULAIS TOWN COUNCIL

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THE PONTARDDULAIS TOWN COUNCIL SPECIAL EVENTS COMMITTEE MEETING

HELD ON 8th October 2024 AT 7:00PM

Present:

Councillors	Cllr K. Williams (Chair)	Cllr. G Chambers
	Cllr K. Griffiths	Cllr. A. Wilson (from 8.15pm)

Apologies

Cllr R. Harris	Cllr J. Harris
Cllr H. Roberts	Cllr. A. Wilson (for lateness)

- To receive declarations of personal interest from Members in accordance with the Council's Code of Conduct
[Cllr. K. Williams: Item 2 personal interest.](#)
- Questions from the Public
[None](#)

DRAFT MINUTES

1. To agree actions for Halloween competitions and judging.

Due to unavoidable factors beyond Council's control, it was reluctantly proposed, seconded, and agreed by all present that this year's competitions be cancelled and funds allocated to the Christmas events.

2. Update on Remembrance Parade and agree any further actions required.

The Clerk informed the meeting of the H&S requirements to ensure our insurance cover is complied with, including a risk assessment, and complying with HSE guidelines.

The meeting agreed to try to arrange for stickers to be placed in the Remembrance Service books to update them to God Save the King. The Clerk will discuss with Rev. J. Gillibrand and Cllr. D. Beynon has volunteered to help update the books. The Council will post on Facebook to ask for volunteers from the community to assist with this and the Christmas Parade.

The next meeting will be 24th October at 7pm at the institute and online and representatives from other organisations involved in the parade/service will be

invited.

These actions were proposed, seconded, and agreed by all present.

3. Update on Christmas parade bookings and arrangements and agree further actions required.

The Christmas tree needs to be ordered; the Clerk is to seek quotes and report to the committee.

Father Christmas has agreed to attend and switch on the lights and meet with children in his grotto.

All Christmas lights to be safety checked, especially following essential tree removal near the Gerallt Davies Memorial.

Cllr. A. Wilson joined the meeting at 20.15

Request donations of selection boxes from local stores and seek donations from County Councillors for any shortfall.

Cllr. K. Griffiths will request NEET Team attend on Sat 7th to assist with clean up.

Due to a mix-up with dates, the Town Band are unavailable for this year's parade so other options will be explored.

A pop-up Market will be running in the community space outside Tesco.

Request grant funding for parade walkers, extra lights and music.

Road closure to be arranged with Swansea Council

The Mayor will perform the countdown to the light switch on.

The Council will hold a competition for the best dressed house and business.

Winning businesses will receive a certificate, and winning homes will receive a first prize of £100, second prize of £75 and third prize of £50. Judging will take place on Weds 11th December 2024.

It was agreed to produce A4 posters and A5 Fliers with all December events on; Christmas Quiz Dec 4th, Christmas Parade Dec 6th, best dressed house/business 11th Dec, Pantomime Dec 22nd. These to be displayed in library/Institute/shops/noticeboards and fliers. Also provide digital copies to SA4 Mag/What's On in Bont etc.

The meeting proposed, seconded, and agreed these actions

4. To discuss Pantomime date and agree any action required

The Pantomime company have confirmed the booking for Dec 22nd. This year it will be Rapunzel. There will be a small price increase on tickets for this year to reduce the impact on the Precept.

This was proposed, seconded, and agreed by all present.

5. To discuss and agree future events for up to March 31st 2025.

The meeting discussed the possibility of holding a Dydd Santes Dwynwen children's disco and an Easter event depending on funding available following the Christmas events.

This was proposed, seconded, and agreed by all present.

Meeting Closed 20.45.