**CYNGOR TREF PONT****ARDDULAIS TOWN COUNCIL**

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*Correspondence is welcomed in English or Welsh / Croesewir gohebiaeth yn Gymraeg neu’n Saesneg.*

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Dear Member

You are hereby summoned to attend the **Estates and Environment Committee Meeting**, of Pontarddulais Town Council in the Council Chamber/Room 1, Mechanics Institute, 45 St Teilo Street, Pontarddulais on **Monday 1st September 2025** **at 8pm**

If you wish to attend the meeting remotely, please contact the Clerk at [clerk@pontarddulaistowncouncil.gov.uk](mailto:clerk@pontarddulaistowncouncil.gov.uk) for the Teams link

by Monday 1st September 2025 at 12pm.

*Council meetings are recorded for minute taking purposes and are deleted once minutes are agreed.*

**Apologies for Absence**

**Declarations of Interest**

**Questions from the public relating to items on the agenda. (limited to 15 minutes)**

**Estates Agenda**

**Estates and Environment Committee joins Special Events Committee for the first agenda item.**

1. **To discuss options for Christmas trees and lighting and agree a way forward.**

**Special Events Committee meeting closes at this point.**

1. **To elect a Vice Chair**
2. **To note booking of Fire Risk Assessment**
3. **To note Boiler Servicing**
4. **To agree to purchase and install a Systemizer for the gents toilet to reduce water usage.**
5. **To note installation of replacement radiator in toilet external area.**
6. **To discuss and agree wall covering for kitchen installation following removal of old kitchen revealing poor wall condition.**
7. **To agree maintenance/replacement of hall lighting for energy-efficient options**
8. **To agree purchase of paint and materials to update the front boundary wall and pillars.**
9. **Update on Damp survey and agree a way forward.**
10. **Discuss Cenotaph area maintenance and biodiversity improvements and agree a way forward.**
11. **To discuss improvements and upgrade to existing CCTV system and new internal and external cameras.**

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Susan Rodaway

Town Clerk

27/09/2025