

**MINUTES OF THE POLICY, COMPLIANCE & FINANCE COMMITTEE**

**HELD ON THURSDAY 18<sup>TH</sup> APRIL 2024 at 7:00PM**

**Present:**

Councillors            Cllr P Downing (Chair)            Cllr C. Evans            Cllr K. Griffiths            Cllr J. Harris

**Apologies**            Cllr A. Wilson            Cllr J. Beynon            Cllr H. Roberts

The Clerk requested the following items to be added to the agenda, which were agreed by the Chair:

- Vision Setting workshop
- Mynydd Y Gwair Grants

		Who	When	Status
64.	<b>To receive declarations of personal interest from Members in accordance with the Council's Code of Conduct</b> None received			
65.	<b>Minutes of last meeting/s for actions outstanding</b> <ul style="list-style-type: none"><li>• Remote meeting protocol to be discussed at next meeting</li></ul>	Clerk		
66.	<b>Finance</b> <ul style="list-style-type: none"><li>a. March 2024 Budget reports<ul style="list-style-type: none"><li>○ Reconciliation Reports for March 2024 were discussed. The committee agreed the reports which will be <b>RECOMMENDED</b> to Council for approval.</li><li>○ It was agreed that £4,800 be added to Defibrillators Budget for 2024-25 out of General Reserves.</li></ul></li></ul>	Council		

	<p>b. Finance Matters</p> <ul style="list-style-type: none"> <li>○ Clerk will gain more information on a Lloyds card payment machine</li> <li>○ National Minimum Wage has increased to £11.44 ph. Cleaner will move to this rate. Caretaker will be fixed on NALC Scp 2.</li> <li>○ If no clerk in place during July, salaries will need to be transferred at Lloyds bank by two signatories.</li> <li>○ Refund due from SSE Gas account, as 20% vat charged not 5%.</li> <li>○ Mayor &amp; Councillors allowances to be paid from P, C &amp; F Misc budget.</li> </ul>	Clerk		
67.	<p><b>Financial Assistance Grants Policy</b> The policy was updated and will be RECOMMENDED to council for approval. Balance sheet on grant application form to be updated.</p>	Council Clerk		
68.	<p><b>South Wales Police – room hire contract renewal</b> The new contract was finalised and will be RECOMMENDED to council for approval.</p>	Council		
69.	<p><b>Role of the Chair and Mayor</b></p> <ul style="list-style-type: none"> <li>• Councillors have been asked to self-nominate for the role of Chair. Voting for Chair and Deputy Chair to take place at Council meeting on 25 April 24.</li> <li>• Nominate Mayor elect and Deputy Mayor elect at the next Council meeting.</li> </ul>	Council Council		
70.	<p><b>Vision Setting workshop</b> It will be <b>RECOMMENDED</b> to council that another vision setting workshop be arranged. This session could replace the June full council meeting.</p>	Clerk		
71.	<p><b>Mynydd Y Gwair Grants</b> Information received from OVW regarding funding available through Mynydd Y Gwair. Potential projects were discussed. Councillors will be asked to propose projects which will be discussed at next council meeting.</p>	Council		
72.	<p><b>Next Meeting Agenda</b></p> <ul style="list-style-type: none"> <li>• Standing Orders</li> </ul>			

	<ul style="list-style-type: none"><li>• Financial Regulations</li><li>• Remote Meeting Protocol</li></ul>			
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The meeting ended at 20.15