

MINUTES OF THE POLICY, COMPLIANCE & FINANCE COMMITTEE

HELD ON THURSDAY 14TH MARCH 2024 at 7:00PM

Present:

Councillors Cllr J. Beynon (Chair) Cllr C. Evans Cllr K. Griffiths Cllr P Downing Cllr H. Roberts

Apologies

Cllr A. Wilson Cllr J. Harris

The Clerk requested the following items to be added to the agenda, which were agreed by the Chair:

- Apologies for absence (referred back to committee at full council meeting on 29 February 2024.
- Remote meeting protocol

		Who	When	Status
56.	To receive declarations of personal interest from Members in accordance with the Council's Code of Conduct None received			
57.	Minutes of last meeting/s for actions outstanding <ul style="list-style-type: none">• Preventapest will be discussed at Estates Committee.	Clerk		
58.	Finance <ul style="list-style-type: none">a. February 2024 Budget reports<ul style="list-style-type: none">○ Reconciliation Reports for February and up until 11 March were presented and discussed. The committee agreed the reports which will be RECOMMENDED to Council for approval.b. Budget headings	Council		

	<ul style="list-style-type: none"> ○ Budget heading reports were presented, discussed and agreed. ○ Clerk to review energy supplier and discuss at Estates committee. ○ Gerallt Davies Achievement award 2023 to be spent from underspend in Donations budget. ○ Underspend for the earmarked reserves (Capital fund, Donations and Children's Play-fund) to be carried forward into 2024-25. 			
59.	<p>IRPW Annual Report 2024-25</p> <p>a. Options for recommendation to Council The following options were agreed by the committee and will be RECOMMENDED to Council for approval:</p> <ul style="list-style-type: none"> ● Councillors will have the option to decline the £156 payment. Payment will be made at the end of the financial year ● Councillors will have the option to decline the £52 payment. Payment will be made at the end of the financial year ● Compensation for financial loss will be optional and must be accompanied with the appropriate paper work ● Cost of Care: payments are mandatory and must be accompanied with the appropriate paper work ● Travel and subsistence payments are optional and must be accompanied with the appropriate paper work ● Option for Mayor to receive up to £1,500 ● No payment for Deputy Mayor ● No payment for Chairs of committees <p>All councillors will be required to complete the remuneration form provided by the Clerk.</p>	Council		
60.	<p>Clerk's proposal in relation to the Welsh Language Committee</p> <p>Clerk suggested the Welsh Language Committee become a sub-group of the Policy, Compliance & Finance committee due to the low number of members. It was decided the Welsh Language committee remain and meet less often.</p>			
61.	<p>South Wales Police – room hire contract renewal</p> <p>Contract has expired. Clerk to draft and circulate new contract for discussion at next meeting, and to include a yearly increase in line with inflation.</p>	Clerk		

62.	<p>Apologies for absence</p> <ul style="list-style-type: none"> • Following the issue being raised by the Clerk at the Council meeting regarding apologies being required, the matter was referred back to the Policy, Compliance and Finance committee. Following discussion, it will be RECOMMENDED to Council to approve that all meeting attendance will be reported quarterly. • It will also be RECOMMENDED to Council that meetings be recorded via the smart screen camera and be retained until minute actions are completed. A motion to stop recording would be applied for discussion 'in camera'. The Clerk will look into uploading meeting recordings to Teams for all Councillors, for future reference. 	Council Council		
63.	<p>Remote meeting protocol</p> <p>The Clerk presented a draft meeting protocol. This was discussed and it was agreed this should include meetings in general. Members will consider the protocol and this will be further discussed at the next committee meeting.</p>	Clerk		

The meeting ended at 20.50