**CYNGOR DREF PONTARDDULAIS TOWN COUNCIL**

**FINAL MINUTES**

Policy, Compliance and Finance Committee Meeting, of Pontarddulais Town Council

Wednesday 15th January 2025 at 7pm

**Present**: Cllr. Phil Downing (PD) – Vice Chair; Cllr. Alison Wilson (AW) – Mayor; Cllr. Jane Harris (JH);

**Apologies:** Cllr. Huw Roberts (HR); Cllr. Catherine Evans (CE) – Chair

**Absent**: Cllr. Kevin Griffiths (KG)

1. **2025/16 To appoint a Vice Chair of the committee**As the Chair was not present and there was no Vice Chair, the Clerk opened the meeting by asking for nominations for Vice Chair. PD was nominated and accepted the nomination. There were no further nominations.

It was proposed, seconded and agreed by all to Elect PD as VC. As the Chair was absent, PD chaired the meeting from this point.It was proposed, seconded and agreed by all to move item 6 to the next item on the agenda

1. **2025/17 To discuss and agree Admin budget 2025/26 for recommendation to Full Council.**

The Clerk explained the reasons for the cost of each line of the committee budget. The Committee made alterations where they felt it appropriate. And agreed a recommendation for the committee which was proposed, seconded and agreed by all.

1. **2025/18 To receive update on Food Poverty/Warm Space funding and agree any actions**It was proposed, seconded and agreed by all that as the grant had been secured by the Town Council, all receipts and payments will continue to me made by the Clerk
2. **2025/19 To receive update on Heritage Grant and agree a way forward**As the Council had been unable to provide the Christmas Parade or other events to be funded by this grant due to bad weather, the committee resolved the monies would likely not be payable to the Council.
3. **2025/20 To note application to Mynydd Y Gwair Grant fund.**An application has been made to Mynydd Y Gwair Fund for a part- time person to assist with grant applications, project delivery and development. This was noted.
4. **2025/21 To consider creating an Environment Committee or adding “Environment” to an existing committee for recommendation to Full Council.**The Clerk suggested that an alternative to changing the structure of committees could be to add Environment to an existing committee. She suggested Estates as that committee already looks after external spaces. This was proposed, seconded and agreed by all as a recommendation to the Estates Committee and Full Council.

 **Meeting Closed 19.54**