**CYNGOR DREF PONTARDDULAIS TOWN COUNCIL**

Special Events Committee Meeting, of Pontarddulais Town Council

Thursday 22nd May 2025 at 7pm

**Present**: Cllr. Jacob John (JJ) – Chair; Cllr. Rhian Harris (RH); Cllr, Jane Harris (JH).   
**Apologies:** Cllr. Wayne Jones (WJ); Cllr. Kelvin Williams (KW); Kevin Griffiths (KG); Cllr. Huw Roberts (HR).  
**Absent:** Cllr. David Beynon (DB); Cllr. Philip Downing (PD).

**Questions from the public relating to items on the agenda. (limited to 15 minutes).**None

**Disclosures of Personal and Prejudicial interests in accordance with the Council’s Code of Conduct.**None

**Draft Minutes**

1. **To receive update on Summer Quiz 2025**The turnout to the quiz had been low compared to usual but that may have been due to external factors. Everyone who attended enjoyed the event. It was suggested that the Council could hold additional quiz nights at the Institute, possibly with a “bring your own” picnic/drinks. This will be explored at a later meeting as an agenda item.
2. **To note date/time/venue for Pontarddulais Summer Fair**

It was proposed, seconded and agreed to confirm the Summer Family Fair will take place 10am – 7pm on Saturday August 9th 2025 at Pontarddulais Rugby Field, Coed Bach Park.

1. **To agree to form a working party to plan and run the Summer Fair 2025**It was proposed, seconded and agreed to form a working party for the Summer Family Fair. The members present volunteered for the working party and Mrs. Emilie John was co-opted as a member of the public. It was further agreed to add this as an item to the next Full Council agenda to open it to all Cllrs, not only those who are members of the Special Events Committee. Additional members of the public can also be co-opted
2. **To discuss and agree plenary powers for the Clerk and Chair of Special Events to arrange the booking of entertainment, vendors and others required to run a safe and successful event up to £4999**This was discussed and agreed by all as the sum of £5000 had been approved by Council to be vired from the unadopted Roads reserves to ensure the event could take place.

**Meeting Closed: 21.23**